



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution

SWAMI VIVEKANANDA MAHAVIDYALAYA
,MOHANPUR

- Name of the Head of the institution Smt Anita Majumder
- Designation Principal In-charge
- Does the institution function from its own campus? Yes
- Phone no./Alternate phone no. +916009588340
- Mobile No: 8837342046
- Registered e-mail svm.mnp@gmail.com
- Alternate e-mail anitamajumder567@gmail.com
- Address SWAMI VIVEKANANDA
MAHAVIDYALAYA ,MOHANPUR
- City/Town Mohanpur
- State/UT Tripura
- Pin Code 799210

2.Institutional status

- Type of Institution Co-education
- Location Rural
- Financial Status UGC 2f and 12(B)

- Name of the Affiliating University **Tripura University**
- Name of the IQAC Coordinator **Smt Sudipta Debbarma**
- Phone No. **+916009588340**
- Alternate phone No. **+916009588340**
- Mobile **+916009588340**
- IQAC e-mail address **iqac.svm2018@gmail.com**
- Alternate e-mail address **sudipta08agt@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://www.svmmohanpur.nic.in/IOAC%202/AQAR%202019-2020.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://www.svmmohanpur.nic.in/agar/ACADEMIC%20CALENDER.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.06	2020	08/01/2020	07/01/2025

6. Date of Establishment of IQAC

14/12/2018

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	NIL	NIL

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9. No. of IQAC meetings held during the year

3

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

National Webinar on Health Benefits of Yoga by NCC Unit and Department of Human Physiology.

International Webinar on "Revisiting the Liberation Movement of Bangladesh -1971 and Involvement of the North Eastern India" by Department of History on 7.7.2021.

National Webinar on "PROSPECTS & OPPORTUNITIES IN BIOMEDICALSCIENCES" by Department of Human Physiology on 12.7.2021.

National Webinar on "BASIC SCIENCE OF BANGALI" by Department of Bengali on 25.7.2021.

National Webinar on "EMERGING JOB TRENDS IN BASIC SCIENCES" By Department of Botany on 8.8.2021.

An external audit was organized by the college on 30 and 31st March 2021.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
CONDUCTING WEBINARS BY FACULTY MEMBERS.	Webinars have been organized by different departments of the college.
Conducting classes in both online and offline mode.	Classes were conducted as per the schedule given by Academic Convener in consultation with IQAC.
Teachers were encouraged to undergo different OP/RC/FDPs etc.	Most of the teachers had successfully completed different OP/RC/FDPs etc.

13. Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
TEACHERS' COUNCIL	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	SWAMI VIVEKANANDA MAHAVIDYALAYA ,MOHANPUR
• Name of the Head of the institution	Smt Anita Majumder
• Designation	Principal In-charge
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	+916009588340
• Mobile No:	8837342046
• Registered e-mail	svm.mnp@gmail.com
• Alternate e-mail	anitamajumder567@gmail.com
• Address	SWAMI VIVEKANANDA MAHAVIDYALAYA ,MOHANPUR
• City/Town	Mohanpur
• State/UT	Tripura
• Pin Code	799210
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Tripura University
• Name of the IQAC Coordinator	Smt Sudipta Debbarma
• Phone No.	+916009588340

• Alternate phone No.	+916009588340				
• Mobile	+916009588340				
• IQAC e-mail address	iqac.svm2018@gmail.com				
• Alternate e-mail address	sudipta08agt@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://www.svmohanpur.nic.in/IQAC%20/AQAR%202019-2020.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.svmohanpur.nic.in/aqar/ACADEMIC%20CALENDER.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.06	2020	08/01/2020	07/01/2025
6.Date of Establishment of IQAC			14/12/2018		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	NIL	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			3		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?			Yes		

<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
National Webinar on Health Benefits of Yoga by NCC Unit and Department of Human Physiology.	
International Webinar on "Revisiting the Liberation Movement of Bangladesh -1971 and Involvement of the North Eastern India" by Department of History on 7.7.2021.	
National Webinar on "PROSPECTS & OPPORTUNITIES IN BIOMEDICAL SCIENCES" by Department of Human Physiology on 12.7.2021.	
National Webinar on ?????? ?????????? : ?????????? ?????????? ????? ???? ????? by Department of Bengali on 25.7.2021.	
National Webinar on "EMERGING JOB TRENDS IN BASIC SCIENCES" By Department of Botany on 8.8.2021.	
An external audit was organized by the college on 30 and 31st March 2021.	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
CONDUCTING WEBINARS BY FACULTY MEMBERS.	Webinars have been organized by different departments of the college.
Conducting classes in both online and offline mode.	Classes were conducted as per the schedule given by Academic Convener in consultation with IQAC.
Teachers were encouraged to undergo different OP/RC/FDPs etc.	Most of the teachers had successfully completed different OP/RC/FDPs etc.

13. Whether the AQAR was placed before statutory body?	No				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <thead> <tr> <th>Name</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>TEACHERS' COUNCIL</td> <td>Nil</td> </tr> </tbody> </table>		Name	Date of meeting(s)	TEACHERS' COUNCIL	Nil
Name	Date of meeting(s)				
TEACHERS' COUNCIL	Nil				
14. Whether institutional data submitted to AISHE					
<table border="1"> <thead> <tr> <th>Year</th> <th>Date of Submission</th> </tr> </thead> <tbody> <tr> <td>2020-2021</td> <td>30/03/2022</td> </tr> </tbody> </table>		Year	Date of Submission	2020-2021	30/03/2022
Year	Date of Submission				
2020-2021	30/03/2022				
15. Multidisciplinary / interdisciplinary					
NIL					
16. Academic bank of credits (ABC):					
NIL					
17. Skill development:					
NIL					
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)					
NIL					
19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):					
<p>The college is offering the Bachelor Degree under various programs .In this age of cut-throat competition it is essential to secure at least 50% of marks in UG level for gaining better opportunities in higher education and to avail various job opportunities. So our college endeavours to achieve this goal .</p>					
20. Distance education/online education:					
<p>The Distance Education Centre was set up in the college in 2012. Since then the college is offering BA General Degree Programmes till 2019. (It is pertinent for affiliating university to either break into top 100 of NIRF ranking or the affiliating university has to acquire at least 3.01 during NAAC accreditation. As of now the affiliating university lacks both criterias). The last batch of BA Distance Education to take</p>					

admission in the College was 2019-20. Currently two batches 3rd Semester and 5th Semester are persuing BA General Course under Tripura University.

Extended Profile

1. Programme

1.1

85

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2. Student

2.1

1397

Number of students during the year

File Description	Documents
Data Template	View File

2.2

355

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

363

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3. Academic

3.1

15

Number of full time teachers during the year

File Description	Documents
Data Template	View File
3.2	12
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	16
Total number of Classrooms and Seminar halls	
4.2	358728
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	13
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The Affiliating University controls the up-gradation and revision of the syllabus from time to time, the college has a limited role over the revision and up-gradation of the syllabus. Though the college has a mechanism for effective, documented curriculum delivery. At the commencement of every semester, faculty members provide the students with individual time plans and reading lists for each course which are displayed in the classrooms. These time plans are synchronous with the academic calendar so that a student can cope with the curriculum with a degree of clarity, viz. what portion of the curriculum will be delivered within the stipulated time frame, etc. Besides traditional lectures and seminars, infrastructure for the use of ICT in classrooms, like Powerpoint presentations and audio-visual support are available to make the delivery of the curriculum effectively and make the learning</p>	

interesting for the students. Group discussions are held to make the curriculum delivery more student-centric. Regular tutorials are held. Internal assessment is done transparently with examined scripts shown to students. Inter-personal skills are enhanced through active participation in NCC and NSS units. Academic, Social, Cultural activities of the students of the college are highlighted and documented through the College Newsletter & Websites.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The evaluation of the students plays a pivotal and integral role in assessing the efficacy of the entire teaching-learning system. The academic system of the college follows a credit-based system (CBS) formulated by Tripura University. The examinations are held twice a year on a semester basis wherein the students of Bachelor of Arts (BA), Three Years Degree Programme General (TDPG) gets 20% weightage in the internal examinations/evaluations, 40% weightage is given in final exams. The students of Bachelor of Arts Honours (BAH), Three Years Degree Programme Honours (TDPH) gets 20% weightage in the internal examinations and 80% weightage in the end semester examinations. The students of Bachelor of Science (BSc), TDPG gets 20% weightage in the internal examinations/evaluations, 40% weightage is given to Practical and remaining 40% weightage is given to descriptive questions. The students of Bachelor of Science honours (BSCH), TDPH gets 20% weightage in the internal examinations/evaluations, 40% weightage is given to practical remaining 40% weightage is given to descriptive questions. Continuous multimodal evaluation is conducted for the internal assessments of the students in form of Unit Tests, Oral Presentations, Project writing, Home-Assignments, Observation, Field-Tours, Site Visits etc.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data

requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The institute believes in giving equal rights and opportunity to all irrespective of class, creed & gender. Tripura University has included Human Rights & Gender Studies in its curriculum as soft skills of 4 credits for the students of the final semester. Being a co-educational institution both the genders are sensitized, given proper orientation through the syllabus in different subjects like Bengali, English, Political Science, Kokborok, History and Education etc. The NCC & NSS wings of our college enrol both Boys and Girls. Out of six recently initiated colleges by the Govt. of Tripura, this institute was the first to take over NCC (Boys & Girls Wing) and NSS programmes. Through these programmes, students were sensitized towards various environmental issues and disaster management. This clearly emphasizes the role

of our institution towards Human values. Teachers of this college demonstrate integrity, impartiality and punctuality of the highest order in their professional as well as personal lives by maintaining the code of ethics. These qualities in turn make them role models. To create awareness against the use of plastic waste NCC cadets and Officers (ANO) took part in the plastic plogging while jogging on 13th April 2021.

The link - https://youtu.be/Vp_nynOTZKU

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

372

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

E. None of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

D. Feedback collected

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.svmmohanpur.nic.in/upload/SSS-2021.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

715

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

613

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institute organizes special programs both for advanced learners & slow learners. There are special online lectures organized by different departments. Various YouTube lectures were uploaded for a better understanding of various concepts in different disciplines. Online assignments and projects were given to the students both for advanced learners & slow learners based on their understanding and problem-solving skills. Personal doubt clearing sessions are held for slow learners in all the departments.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1403	15

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute organizes workshops and webinars regularly to enhance the learning experience of the students. Students are encouraged to participate in the Student's Project Programme organized by the Department of Science and Technology, Government of Tripura.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The presence of Information and Communication Technology (ICT) undoubtedly helped us in many ways of learning for students and teachers and helps the latter to interact with students. In our institution, the faculty member has been using the ICT tools such as Digital Pen & Pad, Demonstrative Videos (D-Vid), besides using the ICT tools like Internet, AVs, PowerPoint Presentations, etc. during the online classes in Covid 19 pandemic where students were not allowed for offline classes. The teachers of various departments also conducted online examinations of the students.

At the beginning of every academic year, each full-time teacher is assigned mentorship for one of the six houses made with the students of different courses. Various online subject-specific webinars and webinars related to the career options and opportunities for higher education were conducted by the different departments and NCC Unit of our college. During the Covid-19 pandemic, the mentor had successfully made online and verbal communications and interactions with their mentees and cleared their queries they had time to time. Personal problems faced by the student are addressed and referrals to the counselors are made

accordingly.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

14

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

14

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

3

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

61

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

An internal examination, that follows a strict routine and is held centrally. Teachers are assigned central invigilation duties by the examination committee of the College. Question papers are prepared to keep the actual format of the University questions in mind. The mode of examination is always offline (barring the Covid-19 pandemic times where the Internal assessments were held in online mode).

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college has to follow the Tripura university guidelines for evaluation of both continuous internal evaluation systems as well as semester end exams. Continuous evaluation is carried out throughout the year through regular tests, objective tests, projects, student paper presentations, seminars etc. Some departments take regular, weekly online tutorials. Remedial instruction is given to slow learners and challenged students. Internal examinations help to prepare the students for University Examinations. During Covid 19 pandemic students were encouraged to give online examinations in Google form and submission of online assignments. The teachers explain about as to how scoring by the students can be better in forthcoming examinations by expressing themselves more appropriately in response to questions.

The life science departments in keeping with UGC guidelines have minimized the used of live animals. In every subject there is a requisite number of equipment for laboratory experimental work as well as material for teaching evaluation. For project report a unique practice of online pre viva for students is conducted before the final viva-voce examination. Students are also encouraged to present papers in conferences and seminars.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Yes, both Teachers and students are aware of the stated program and course outcomes of the programs offered by the institution and were laid down by the Tripura University (Central University). Link:[https://www.svmmohanpur.nic.in/aqar/Program\(OUTCOMES\)-converted.pdf](https://www.svmmohanpur.nic.in/aqar/Program(OUTCOMES)-converted.pdf)

In strict compliance with the objectives of Outcome-Based Education (OBE), the Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs) are framed by the respective departments of Tripura University offering the

concerned program after rigorous consultation with college faculty members and the stakeholders. After framing, the same is widely propagated and publicized through various means such as display and/or communication specified hereunder.

- Website
- Curriculum /syllabus books
- Classrooms
- Department Notice Boards
- Student Induction Programs
- Faculty meetings
- Library

The HODs in consultations with other faculties of the department prepare the PSOs.

POs incorporate many areas of inter-related knowledge, skills, and personality traits that are to be acquired by the students during their graduation.

The Course Outcomes are prepared by the course coordinator in consultation with concerned faculty members teaching the same course, which is recruited by Tripura University. Finally, they are discussed in the concerned department's BOS meeting course-wise and approved.

The POs/PSOs and COs of the program are published through electronic media at the college website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.svmmohanpur.nic.in/New_Folder/Course%20outcome%20(1).pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

CO Attainment

Assessment methods include direct and indirect methods. The process of course outcome assessment by the direct method is based on -

1. Mid Examinations are conducted twice a semester and each of them covers the evaluation of all the relevant COs attainment.
2. Semester End Examinations descriptive, and a metric for assessing whether all the COs are attained.

The indirect assessment is done through the course end survey.

Rubrics are formulated for the assessment of Laboratory, Project, Seminar, and Internal Assessments.

% of CO attainment

$\geq 70\%$

$\geq 60\% \ \&\lt; \ 70\%$

$\geq 50\% \ \&\lt; \ 60\%$

$\lt; 50\%$

CO attainment level

3

2

1

0

The COs of each course is mapped to POs & PSOs with a weightage of 3 (Strong), 2 (Medium), and 1 (Weak). The value obtained for CO attainment is multiplied by 1 for strong, 0.8 for medium, and 0.6 for low correlation with the PO.

Assessment of Course outcomes

The course outcomes of a practical course should satisfy at least one or more of the defined program outcomes. Percentage of students who score more than 80% marks in each measured criterion is taken for calculating CO attainment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.svmohanpur.nic.in/New_Folder/Course%20outcome%20(1).pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

364

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.svmohanpur.nic.in/upload/SSS-2021.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

7

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

7

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities**3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year**

- To create awareness against the use of plastic waste, the NCC cadets 2 ANO took part in the plastic plogging while jogging on 13th April 2021.
- On World No Tobacco Day-2021, we had organized an online quiz where 219 students and NCC cadets had participated from different Schools, Colleges and Universities of Tripura and other states, they were provided with e-certificate.
- NCC cadets and other students of our college took pledge on World No Tobacco Day-2021 using Google meet platform. To spread the awareness among the general public we uploaded the video of pledge in our YouTube channel.
- 5TH June, 2021 was celebrated as World Environment Day-2021, Lt. Prasanta Deb and 18 Cadets (8 SD and 10 SW) had

participated in tree plantation program "Plant a tree each from Home".

- On 14th June, 2021 NCC Unit of Swami Vivekananda Mahavidyalaya, Mohanpur, West Tripura had organized an online quiz to celebrate the World Blood Donor Day- 2021. A total of 219 students and NCC cadets had participated from different Schools, Colleges and Universities of Tripura and other states, they were provided with e-certificate.
- Albendazole tablets were distributed among th students. They had taken the same willingly and spontanously.

File Description	Documents
Paste link for additional information	1) https://www.svmmohanpur.nic.in/IQAC/SVM%20NSS%20UNIT%20ACTIVITY-converted.pdf 2) https://www.svmmohanpur.nic.in/IQAC/Activities%20of%20NCC-converted.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

5

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

142

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college started its journey with only one programme i.e. Bachelor of Arts (General) in 2012. Later, B.A. Honours (Education, History, Bengali, Political Science and English), B.Sc. (Bio) Honours (Botany, Human Physiology and Zoology) , B.Sc. (General) and B.Com. (General) were gradually introduced. The administrative block has sufficient number of rooms and adequate equipment for administrative works. In addition, the block consists of a moderately sized hall for conducting various programmes, Distance Education Centre, IT Lab , Sports Section, Principal's Chamber and lavatories. The academic block consists of sixteen classrooms, six laboratory rooms for Science Department, Teachers' Common Room, separate common rooms for girls and boys, Students' Council Room, separate toilet blocks for male and female. There is also a single-room library in the academic block and a separate reading room for teachers and students utilized for reading and other activities. Each classroom is equipped with adequate number of benches, lights, fans and boards and is spacious and well lit. Besides these facilities, the other supporting facilities available in the college are - Vehicle Parking Zone, Cycle stand, Notice board, Canteen, Water Purifier etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Games, rest, recreation, and other activities are just as important to humans as academics. Humans require time for amusement, games, sports, and rest because they cannot always be working. In order to minimise the monotony of the students and faculty members, the college offers facilities for sports, games, and cultural activities to everyone. There is a playground in the campus where various sports and games are played. Every year, the college hosts an annual Sports Day. Both teachers and students enthusiastically take advantage of the opportunity to participate in the events. The College also organizes cultural activities on various occasions in its campus. The available facilities for sports, games and cultural activities are mentioned below.

Indoor Games: Ludo, Carrom, Chinese Chequers, Chess.

Outdoor Games: Football, Cricket (Along with Accessories)

Cultural Activities: Tabla (One set), Harmonium, Sound system. In any cultural occasion, not only the students, but the teachers also participate in various activities like recitations of poems, presenting special songs, etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

358728

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Institution has no separate Library building. Hence, one of the rooms in the Academic Block has been transformed into a Library. The room is spacious enough to accommodate a large number of books comprising of different titles from varied disciplines. At present there is no full time Librarian, and so, the Library is being maintained and looked after by aministerial staff. The faculty members of the institution extend their help in every possible ways to keep the library functioning for the benefit of the students. A separate reading room is provided so that both students and teachers get the opportunity to read without any interruptions. The students are allowed to borrow books using their Library Cards. The Library plays a very important role in the life of both students and teachers. It acts as a source of

knowledge and fulfills every possible need of those students who could not afford to buy the required books as recommended and suggested by the teachers due to lack of financial assistant.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

10

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

We are living in the age of Technology where everyday life involves technology. The impact of technology on education has been crucial in bringing massive changes in today's society.

SVM, Mohanpur, in order to keep up with the present era of technology, does not fall behind in having IT facilities within the institution. The College has a computer Laboratory with requisite number of computers which are made accessible to the students to instill IT skills in them. Also, the college has developed a Smart Classroom and an ICT enabled seminar hall. The college has twenty (20) Desktops and three (3) Laptops. Among these, 15 computers are used by the students and the rest are used for administrative and academic purposes. Other ICT equipment such as printers, photo copiers, projectors screen, and speakers are also available in adequate numbers.

With the use of HRMS (Human Resource Management System), all faculty and staff salary-related issues are handled electronically, along with other financial activities. The college now uses mobile hotspots or jio-fi to access the internet despite not having a broadband connection. The department has committed to offering high-speed internet, and the college administration is making steps to ensure the college runs smoothly.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

12

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution E. < 5MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

358728

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

In SVM, Mohanpur, there are established systems and procedures for maintaining and utilizing the available facilities, some of which are listed as under:

Laboratory: Lab facilities are made accessible to all the students of the concerned departments with the help of the teachers.

Library: Books purchased for the library are enlisted in the register. Students are issued individual library cards and all entries are recorded in the Book Lending Register. To ensure the retainment of the library resources, students are asked to submit the clearance certificate failing which their mark- sheets are withheld. Return of the borrowed books are mandatory in case of both students and faculty members at the time of leaving the institution.

Sports Complex: The games and sports section in the institution is being looked after by the Physical Instructor(PI) who maintains the games and sports register and also keeps record of all the sports equipment available in the college.

Computer: The institution has sufficient numbers of computers which are being used for the different purposes. The computer Lab is maintained by the IT faculty.

Classroom: The institution has sufficient number of classrooms which are spacious, well-lit and offer full fledged facilities to the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.svmohanpur.nic.in/library.htm <u>1</u>

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

878

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
04	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
509	
File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	B. Any 3 of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	

9

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

23

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

02

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

5

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Students' Council of SVM, Mohanpur, became functional in 2013, following the guidelines from the Department of Higher Education. Members of the Council effectively participate in the college's activities and extend support to the Teachers and Students whenever the need arises. The Council helps the students in the admission process and makes them familiar with the college environment. It helps organize different co-curricular programs in the college, establish effective communication between students and authority, and maintain discipline on the college premises. The Council Members are also members of important committees of the college such as the Anti-ragging Committee, Internal Quality Assurance Cell, Internal Complaint Committee, etc. This year (2020-21) the election of the Council has not yet been done as we are yet to receive any notification from the department in this regard.

File Description	Documents
Paste link for additional information	0
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

22

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of Swami Vivekananda Mahavidyalaya, Mohanpur, was established in the year 2018 and it was officially registered on 29th January 2019, vide Registration No. (8082) with members who were former students of the college. Although the members are less in number now but it is gradually increasing with a good number of graduating students every year. The Alumni association has taken some initiatives for the betterment of the college and society as a whole. The Association provides, from time to time, suggestions for the upliftment of the college for introducing new courses and maintenance of academic endeavour. Members of the Alumni association have extended their help during several Cleanliness Drive Programs / Swachhata-related programs and other activities organized by the college such as Blood Donation Camps, Disaster Management Awareness Programs, etc.

File Description	Documents
Paste link for additional information	0
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance and management of SVM, Mohanpur, are truly in tune with the imaginative and prescient mission of the institution.

- Improving employability of the graduates: The institution affords counseling to the students and their guardians bearing on the reality that commencement in any discipline with appropriate consequences and dynamism in phrases of presentation constantly a wider scope for employability in each public and personal service sectors.
- Improving studying outcomes of the students: unless the getting to know outcomes of the students are progressed and accelerated, there may be always a constrained scope for better employability. Therefore, to enhance the mastering consequences most of the students, they're introduced to computer fundamentals and e-learning with the aid of smart classes.
- Augmentation of studies and consultancy sports: A number of the faculties are engaged in study activities. They've participated in countrywide and international seminars (both offline & online) over the years. They have got publications of their research works in reputed global and countrywide journals and books to their credit score.

File Description	Documents
Paste link for additional information	https://www.svmmohanpur.nic.in/about.html
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal consults with the members of the Teachers' Council, College Development Committee, Faculty Members, Parents, Students, Alumni association, etc. on a regular or need basis. Different sub-

committees of the college engaged in the management are:

- The Admission Committee looks after the admission process of the college.
- The Academic Committee prepares the routine & academic calendar.
- HODs prepare the blueprint for achieving the course objectives with the help of other faculty members.
- The Examination Sub-Committee guarantees the smooth and reasonable conduct of the sessional and semester examinations.
- The Cultural Sub-Committee arranges cultural programs on different occasions.
- The Placement Cell takes a number of initiatives for raising awareness among the students on various jobs available and opportunities for higher studies.
- The IQAC has been taking activities for the change of the scholastic segment as well as the quality of teaching-learning.
- An Anti-Ragging Committee has been formed.
- The Seminar Sub-committee has successfully conducted two international, two National & one State level seminars
- NCC (Boys & Girls) and NSS have done a commendable job in the recent past.

File Description	Documents
Paste link for additional information	https://www.svmohanpur.nic.in/new%20uploads/Teachers'%20Council%202020-21.pdf
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Principal regularly meets with department heads and the Conveners of different subcommittees, the Students' Council to review policies, plans, and potential implementation strategies. The college has its own strategic plans for its development, such as:

- Introducing Physical sciences with subjects like Physics, Chemistry, Mathematics,

- Introducing Geography, Psychology, Physical education, Philosophy, Economics, as new subjects along with NCC.
- Establishing a plastic free & Eco-friendly campus.
- Construction of Solar Power Plant, Hostels, Auditorium, and NCC Training Academy are in the future plan of the college.

Admission of Students:The rules and regulations of Tripura University are being followed.

Research and Development:Teachers are motivated to participate in conferences, seminars, workshops, and training programs and enrolment in Ph.D.

Examination and Evaluation:The examination process follows the guidelines of the University. Continuous multimodal evaluation is conducted for the Internal assessment of students in the form of Unit Tests, Oral Presentations, Project writing, etc.

Curriculum Development:The College follows the prescribed syllabus and curriculum designed by Tripura University.

Teaching - Learning:The college follows the student-centric approach viz. experiential learning, participative learning, and problem-solving methodologies to enrich students' learning experiences.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://www.svmmohanpur.nic.in/admission.htm
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

1. Organizational structure: Major policy decisions are taken by

the Director of Higher Education, Govt. of Tripura. At the College level the, Principal is the apex authority who is assisted by the Secretary of Teachers' council, Convenors of different sub-committees, and all HODs.

2. Functions of the Principal: The Principal effectively implements all the Academic guidelines received from Tripura University and Administrative guidelines from the DHE.

3. Service rules: All the employees of the college follow Tripura Civil Services (Conduct) Rules, 1988.

4. Procedures: Standard Administrative Procedures and Office Procedures are followed.

5. Recruitment Policy: Recruitment examinations of Regular faculty and non-teaching staff are conducted through TPSC. Recruitment of Guest Faculties is done following the UGC Rules. Supporting staff are outsourced through the Co-operative Society.

6. Promotional policies: The career Advancement Scheme (CAS) of the regular Faculty Members are done by the DHE. Promotion of Non-Teaching & Non-UGC Staff is done as per the policies of the Govt. of Tripura.

7. Grievance Redressal Mechanism: The College has Grievance Redressal Cell, Committee Against Sexual Harassment (CASH), Internal Complaint Committee (ICC), and Anti-Ragging Committee. All Grievances are sincerely addressed. The college website has a dedicated space for recording online complaints.

File Description	Documents
Paste link for additional information	NIL
Link to Organogram of the Institution webpage	https://www.svmmohanpur.nic.in/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and

A. All of the above

Support Examination

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The salary component and other monetary benefits are given as per the recommendations of the UGC (for teaching staff) & State pay commissions (for non-teaching staff) respectively.

- Annual increment of @3% is given every year (in July)
- Admissible Dearness Allowance is given as per state government notification.
- Promotion & CAS benefits are given as per the guidelines of the UGC/State Government.
- General Provident Fund (GPF) Account is available for the regular staff (for those who joined on or before 30th June 2018).
- Contributory Provident Fund (CPF) shall be availed by the rest (employees joining on or after 1st July 2018).
- Medical Bills are reimbursed in the case of Group A & B employees. A monthly medical allowance is given to group C & D employees.
- Staff can avail leave on various grounds viz. EL, CL, CCL, HPL, ML, etc as per service rules.
- On the completion of the Ph.D. program, the faculty members receive monetary benefits as per the recommendation of the UGC.
- All regular employees enjoy other benefits like HRA, DA, Gratuity, and Group Insurance schemes as per State Govt. norms.
- A COVID Vaccination facility center was opened in the college for staff and students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

14

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal is the systematic evaluation of the performance of an employee. It encourages the accountability and responsibility of the employees. An employee's abilities, accomplishments, and rate of growth or lack thereof—are assessed

during such annual review, performance review, or employee evaluation. Confidential performance appraisals are regularly filled in and used positively in SVM, Mohanpur:

- The college has begun a feedback system for the students to know the strength and areas needed for improvement.
- The Gazetted officers are given Annual Confidential Report (ACR) formats for their self-appraisal annually. The ACR is assessed by the Principal and then sent to the Directorate of Higher Education for further action; on the basis of this ACR, Career Advancements i.e. promotions are given. It is mandatory for an officer to achieve an 'EXCELLENT/VERY GOOD' grade for getting promotions/CAS.
- Non-teaching staff is given an appraisal during their promotion only. Their performance is regularly assessed by the Principal by their work, behavior, camaraderie, and sincerity. necessary directions to the non-teaching staff for his/her improvement are given regularly. They are deputed regularly for training at SIPARD (State Institute of Public Administration and Rural Development, Tripura) for capacity building.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The internal audit of the financial accounts of the college is already conducted by the State Government Directorate of Audit Department two times after the establishment of the college. The audit staff of this department verified and inspected the Cash Book (Both Government and Non-Government Fund), Store Register, Bill Register, Cheque Register, Acquittance Roll, GPF Register, Income Tax Register, etc. of the college with the help of relevant documents, memos, receipt copies, challans, etc. The external audit of financial accounts is not yet conducted.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Principal and DDO ensure that the fund sanctioned is utilized for the specific purpose for which it has been obtained. DDO monitors and supervises the mobilization of funds. On receipt of any fund, it is recorded in the head-wise appropriation registers. The Principal in consultation with the purchase committee/concerned department follows the formalities for the utilization of funds. Quotations are sought and then following the required formalities 'Supply Order' is given to the primary marketing system governed by Govt of Tripura for the purchase of various items. Concerned departments are consulted for optimal utilization of resources and protocols are followed for utilization of resources in the labs and library.

A College Development Committee has already been set up as per the guidelines of DHE, Govt of Tripura, to sort out the prioritized areas to be developed, thereafter the strategies are being finalized for mobilization of funds & for its optimal utilization of resources. The college is also looking forward to seeking & acquire the funds of local MLA & MP to develop the prioritized

areas .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) was established on 17th December 2018. The IQAC has the freedom to formulate quality policies and work on their implementation as discussed and planned in several meetings conducted in the year.

- The IQAC of SVM, Mohanpur, at present is functional at large due to reason that it was accredited by the NAAC in 2019.
- The IQAC of this college had conducted several meetings to form an institutional policy and accordingly all staff members are working on it.
- The IQAC has been taking initiatives for the improvement of the academic section as well as the quality of teaching-learning.
- The Cell not only assures the quality improvement of students and teachers but also had taken steps to develop the quality of office staff and teachers by providing seminars with the help of IT and Digital Services for teaching faculties.

File Description	Documents
Paste link for additional information	https://www.svmmohanpur.nic.in/new%20uploads/IQAC-converted.pdf
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Academic Committee of the college is vested with the responsibility to continuously review the teaching-learning

process.

- All the teaching faculties are consulted at the time of any major decision related to teaching and learning practices and then it is finalised in the Teacher’s Council meeting.
- Moreover, the administration organises meetings with departmental heads to discuss various issues related to the teaching-learning process, such as the purchase of laboratory equipment, glass goods and chemicals for the Science Departments.
- Various proposals were put forward for infrastructure development in the college campus, such as the construction of a modern scientific lab for academic purposes, a Library building, construction of a full-fledged playground, college garden etc.
- The college administration is trying hard to acquire Physical Sciences, and expand the humanities with more subjects.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institution believes in gender equity, and so provides every possible facility for women on campus such as separate washrooms for male and female students and staff and separate Common Rooms for boys and girls students. All the fellowship schemes are to be mentioned. Girl students get scholarships like Post-matric scholarships for SC/ST/OBC, Dr. B.R Ambedkar Post-matric scholarship for EBC (UR) by State Government, and Post Matric Scholarship Scheme for minorities,

The college has a Grievance and Redressal Cell to look into the matter, related to any sort of undesirable and unacceptable incidents that occur with women.

The institution, with a view to sensitizing students about gender equity, also organizes various programs related to gender equity such as - International Women's Day, and Birth Anniversary of Rani Lakshmi Bai.

File Description	Documents
Annual gender sensitization action plan	https://www.svmmohanpur.nic.in/photos%202021.htm
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	a) Safety and security, (c) Common rooms for girls.(d) Separate toilet blocks for female

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The campus is relatively pollution-free, plastic-free, and noise-free (Certificate of Pollution Control Board of Tripura is attached).

Solid Waste Management:The college has a great concern about the clean environment and its surroundings. So, to keep the campus clean. the solid waste is managed very tactfully. For disposal, the solid waste is segregated into degradable and non-degradable waste where the degradable solid waste is dumped into a pit and the non-degradable waste is carried away by a Municipal garbage truck.

E-waste:The college is under the constitution of the Government, and e-waste cannot be disposed of without permission of Government bodies responsible for e-waste management, waste products are kept safely to avoid environmental hazards. The college gives less importance to using CDs and DVDs. All the teaching staff, non-

teaching staff, and students are trained to save their data in Google drive. Moreover, the Computers that get out of order are repaired and reused. No e-waste to date has been disposed of from this institute.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Educational Institution is a place where students of diverse cultures, regions, religions, communities, linguistic, and socioeconomic backgrounds assemble to acquire knowledge. So, it becomes the responsibility of the institution to pay attention to the creation of a cohesive environment and maintain peace and harmony among the diversity.

The Institution makes every possible effort or takes numerous initiatives to maintain tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic, and other diversities through various activities.-student are encouraged to showcase their respective culture through different forms- dances, songs, etc. in various cultural programs. To show love and respect for diverse linguistic backgrounds, International Mother Language Day; Kokborok Day is observed every year; House activities, NCC, NSS, and Electoral Literacy club support the above-mentioned points throughout the year.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College has always believed that the true purpose and main function of education is the development of an all-round personality of the students. Keeping this in mind, the college holds regular Value Education classes through the "Vivekananda study circle" where the ideology, philosophy, thoughts, and social justice of Swamiji is embedded in the young igniting minds.

The various activities performed by the students in the Institution for inculcating values for being responsible citizens as reflected in the Constitution of India are summarized as follows:

- To build awareness among the students 'Constitution Day' was observed in the college through the reading of the Preamble.
- To promote Universal Values and Ethics, the Institution conducts Vivekananda Pathachakra.
- To create awareness against the use of plastic waste, the NCC cadets 2 ANO took part in the plastic plogging while jogging.
- NCC Unit of Swami Vivekananda Mahavidyalaya, Mohanpur had taken the responsibility of educating the village students of its adopted Harinakhola village. The unit had initiated a 10-day program of educating the school students residing in the village from 4th July 2021 to 14th July 2021. All the activities were carried out in a room provided by Harinakhola Gram Panchayat, Mohanpur, West Tripura.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

India was in possession of many great people. They have left great contributions in various fields such as educational, social, cultural, etc. It was their contributions and sacrifices that brought India into the position of the present time. The Institution, with a view to inculcate among the students about the contributions and sacrifices of those great personalities and to commemorate their great deeds for the nation.

- The college celebrates Republic Day and Independence Day every year to commemorate the significant dates in Indian history.
- Teacher's Day is celebrated every year in the college to commemorate the birth anniversary of great teacher Dr Sarvepalli Radhakrishnan.
- The college has organized an online (google meet) programme for the 160th Birth Anniversary of Bishwakabi Rabindranath Tagore on 9th May 2021
- The Institution has organized an online (google meet) programme for the 122nd Birth Anniversary of Bidrohi Kabi Kazi Nazrul Islam on 26th May 2021.
- Bengali Department in association with the Cultural Committee of the college had organized the Programme on the 202nd Birth Anniversary of Iswar Chandra Vidyasagar on 28/09/2021.
- International Women's Day was celebrated in the college.

- The Birth Anniversary of Rani Lakshmi Bai was celebrated in the college.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice I:

1. Title of the Practice: Green Initiatives.

2. The Practice:

- Optimum paper use:.. All college notices are given on the College website and WhatsApp group. The College also encourages duplex printing.
- Rainwater harvesting: Rainwater from the Academic building is being harvested.

3. Evidence of Success: The e-academic management system and duplex printing has visibly reduced the use of paper.

4. Problems Encountered and Resources Required: Financial constraints remain the biggest problem for expensive green initiatives like rainwater harvesting. Besides, lack of awareness, inadequate supporting infrastructure, high input costs, and low yields are other issues.

Best Practice II:

1. Title of the Practice: Value Education

2. The Practice: Value Education classes are conducted regularly throughout the academic year

3. Evidence of Success: A number of our students have enrolled in social work-related programs. Even while in college, students enroll in the NSS and NCC to actively put into practice the values and zeal they imbibe for life and society through Value Education classes.

4. Problems encountered and Resources Required: The most difficult challenge faced is reaching out to students suffering from social and emotional issues who prove to be resistant to any kind of help.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

1. An institution pursues distinctiveness as a way of focusing to empower all its students by inculcating discipline, imparting punctuality, enhancing learning potential, emphasizing acquiring physical and mental strength, developing character and leadership so that they possess a broader outlook towards society, have humanity and can do selfless and relentless service towards the society for their whole life.

2. Needless to say they are our proudest successes when the lesson learned at college in class and outside teaches them to stand on their own feet financially, emotionally, and spiritually.

3. Field trips, inter-departmental activities, and programs organized with collaborative support from other organizations provide exposure to our rural students. Our NCC and NSS groups are vibrant and dynamic fostering our mission of character building, ethics, and leadership.

4. Students are encouraged to participate in co-curricular and extra-curricular activities on and off campus.

5. Sensitivity to the environment and eco-consciousness is

fostered on our campus in every activity that is pursued. The college is delighted to report that the learning outcome of students is portrayed by many of our students qualifying/securing ranks at the Tripura University end-semester examination.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Revamping the College website to make it more user-friendly with more lucidity.
2. Encourage faculty members to do Ph.D. and research activities.
3. Maintenance of the water cooler meant for the students and staff.
4. Introduction of new subjects as per the recommendation of the NAAC peer team (Cycle 1).