



GOVERNMENT OF TRIPURA
OFFICE OF THE PRINCIPAL
SWAMI VIVEKANANDA MAHAVIDYALAYA
Mohanpur, West Tripura, India
NAAC Accredited with Grade 'B'
UGC recognized under 12(b) & 2(f)
(Affiliated to Tripura University-A Central University)
E-mail ID: svm.mnp@gmail.com

No.F.1 (1)/SVM-MNP-ADM/22 / 71 B

Dated, Mohanpur, the 3rd June, 2024

Minutes of the Admission Committee Meeting held on 03.06.2024

A meeting of the Admission Committee was held on 3rd June, 2024, to discuss the upcoming first semester admission (academic session 2024-25).

Following faculty members were present in the meeting:

1. Smt. Anita Majumder
2. Dr. Mallika Das
3. Dr. Prasanta Deb
4. Shri Abhijit Bhattacharjee
5. Smt. Seuli Das
6. Smt. Rojina Debbarma
7. Dr. Singh Kwak Santua Jamatia
8. Dr. Sukla Singha
9. Smt. Annamala Debbarma
10. Smt. Ivy Das
11. Smt. Papiya Das
12. Smt. Achinta Debbarma
13. Shri Juyel Akter
14. Shri Prasenjit Roy
15. Shri Bikash Debnath
16. Smriti Debbarma

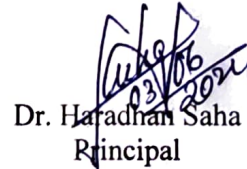
Discussion-cum-Resolutions taken:

1. Final Demonstration of SAMARTH DEMO ADMISSION Portal to the faculty members to be done as per instructions received from the DHE, Govt. of Tripura.
2. Publication of 1st Semester Admission related Advertisement in newspaper & college website.
3. Setting up ADMISSION HELP DESK at college.
4. Arranging a demonstration-cum-awareness program on NEP Admission 2024-25 for HMs/TICs of different schools under Mohanpur subdivision.

5. Publication of notice regarding Intake Capacity in different departments in the current academic session.
6. Admission Data/Excel Sheet to be downloaded from the SAMARTH portal.
7. Online scrutiny & verification of application forms and documents to be done by teachers.
8. Merit List Preparation and Publication by HoD (HoD I/c) of respective departments.
9. Waiting List Publication by respective departments
10. GOOGLE Form link to be filled out by students at the time of Physical admission (Round 1, 2 & 3 –tentative)
11. FORM OF UNDERTAKING to be signed by each student at the time of admission.
12. GOOGLE Form link to be filled out by students seeking admission in SPOT ROUND
13. Daily record of admission to be maintained meticulously.
14. ADMISSION HELP DESK Members: Dr. Sukla Singha, Seuli Das, Prasenjit Roy (IT), Amita Debnath (Economics), Juyel Akter (Geography)
15. Any further instruction/modification regarding the admission process by the DHE, Govt. of Tripura, shall be duly followed.


03/06/2024

Dr. Sukla Singha
Convenor, Admission Committee
Swami Vivekananda Mahavidyalaya
Mohanpur, West Tripura


03/06/2024

Dr. Haradhan Saha
Principal
Swami Vivekananda Mahavidyalaya
Mohanpur, West Tripura

Copy to:

1. Notice Board
2. Smt. Seuli Das, Nodal Officer, Admission Cell, for publishing on College Website
3. All Faculty members for information & compliance