

Swami Vivekananda Mahavidyalaya
Mohanpur, West Tripura
Government of Tripura

No.F.5 (9)/SVM-MNP-IQAC/22/1274 A

Dated, Mohanpur, the 21st November, 2022

Minutes of the IQAC Meeting held on 21.11.2022

A meeting of the IQAC, Swami Vivekananda Mahavidyalaya, Mohanpur, was held in the chamber of the IQAC Convenor on 21.11.2022 at 3:00 p.m.

Following Faculty Members were present in the meeting:

1. Shri Abhijit Bhattacharjee
2. Dr. Sukla Singha
3. Smt. Paramita Datta (Roy)
4. Smt. Papri Sarkar

Agenda of the Meeting:

1. Discussion on AQAR sub-form Criteria No. 1.

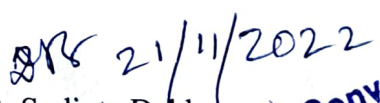
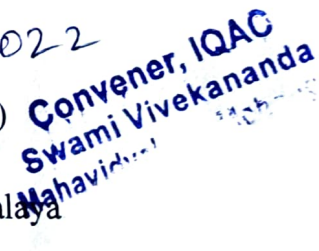
Resolutions Taken:

1. Criterion 1: (Smt. Paramita Datta & team)
 - a. Student Feedback Form (google form link) to be circulated again in order to get maximum feedback from the students.
 - b. Analysis of the data to be done carefully and appropriate suggestions so arrived at may be given to the IQAC.
 - c. Feedback Questionnaire may also be sent to DHE and collected at the earliest.

The meeting ended with a note of thanks to everyone present.


(Dr. Haradhan Saha)
Principal

Swami Vivekananda Mahavidyalaya
Mohanpur, West Tripura


(Smt. Sudipta Debbarma)
Convenor, IQAC


Swami Vivekananda Mahavidyalaya
Mohanpur, West Tripura
Government of Tripura

No.F.5 (9)/SVM-MNP-IQAC/22/1272 A

Dated, Mohanpur, the 18th November, 2022

Minutes of the IQAC Meeting held on 18.11.2022

A meeting of the IQAC, Swami Vivekananda Mahavidyalaya, Mohanpur, was held in the chamber of the Principal, SVM, on 18.11.2022 at 2 p.m. The meeting was presided over by Dr. Haradhan Saha, Principal, SVM, Mohanpur, Tripura.

Following IQAC Members were present in the meeting:

1. Shri Abhijit Bhattacharjee
2. Dr. Prasanta Deb
3. Smt. Seuli Das
4. Dr. Sukla Singha

Agenda of the Meeting:

1. Introduction-cum-Interaction of the new Principal of the College Dr. Haradhan Saha with the IQAC members.
2. Miscellaneous.

Discussion:

Smt. Sudipta Debbarma, Convener, IQAC, welcomed Dr. Haradhan Saha, the new Principal of the college and gave a detailed report on the activities of the IQAC since 2019-till date. After detailed deliberation, the following decisions were taken by all the members present:

1. **Pertaining to the AQAR 2021-2022**, the following points may be incorporated to improve the AQAR:

(Criterion-1) CURRICULAR ASPECTS

a. 1.2 (Academic Flexibility):

Change of question pattern from MCQ mode to SQ mode to improve writing skills of learners may be mentioned.

Introduction of new subjects from Academic Session 2022-2023 and broader subject combination choices may be mentioned.

Internal Assessment carried out in multiple modes, i.e. pen and paper test, group discussions, viva-voce etc. may be mentioned.

- b. **1.3 (Curriculum Enrichment):** Suggestions to improve the curriculum may be sent to the BUGS members of SVM. This may later be incorporated in the prescribed pointer.
- c. **1.4 (Feedback System):** Feedback regarding the syllabus to be collected from the stakeholders, i.e. Students, Teachers, Employer (DHE/TU), and Alumni. Feedback form to be circulated at the earliest. This may later be incorporated in 1.41 & 1.42.


Criterion 3 / RESEARCH INNOVATIONS AND EXTENSION

- a. **3.1 (Resource Mobilization for Research):** One-day 'Popular Lecture' on Professional Ethics and Research Publications' to be organized by the IQAC and to be duly incorporated in the Criterion.
- b. **3.2 (Research Publications):** Hard Copy of Year-wise publications of faculty members to be procured.
- c. **3.3. (Extension Activities):** MoU to be signed with the Office Bearers (Panchayat Secretary & Gram Pradhan) of the Five Villages adopted by the college, as part of the Extension Activities of the IQAC. NSS & NCC Wings of the college to be involved in the process. The same may later be incorporated in the criterion.
- d. **3.4 (Collaboration):** MoU to be signed with Directorate of Employment Services and Manpower Planning, Government of Tripura, NIELIT Agartala Centre, ICFAI University, Tripura, IASE, Tripura, and RIPSAT, Tripura. The same to be duly incorporated in the criterion.

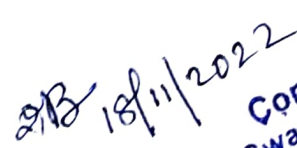
Criterion 4 (INFRASTRUCTURE AND LEARNING RESOURCES)

- a. **4.1 (Physical Facilities)**
Log-book/ Register of Smart Classroom to be duly maintained.
Teachers' Common Room may be shifted to the academic building.
 - b. **4.2 (Library as a Learning Resource):**
Library Automation to be initiated.
Attendance Register for Students and Faculty Members to be duly maintained.
The Library may be shifted to the ground floor of the academic building.
2. **Criterion- 1, Criterion - 3 and Criterion - 5 need major improvements. Faculty Members assigned with these criteria may be called for individual meetings with the IQAC members to seek suggestions on improving the AQAR.**

The meeting ended with a note of thanks to everyone present.


(Dr. Haradhan Saha)
Principal

Swami Vivekananda Mahavidyalaya
Mohanpur, West Tripura
PRINCIPAL,
SWAMI VIVEKANANDA MAHAVIDYALAYA
MOHANPUR, TRIPURA (WEST).


(Smt. Sudipta Debbarma)
Convenor, IQAC
Swami Vivekananda Mahavidyalaya
Mohanpur, West Tripura

Swami Vivekananda Mahavidyalaya
Mohanpur, West Tripura
Government of Tripura

No.F.5 (9)/SVM-MNP-IQAC/22/1224 A Dated, Mohanpur, the 23rd December, 2022

Minutes of the IQAC Meeting held on 23.12.2022

A meeting of the IQAC, Swami Vivekananda Mahavidyalaya, Mohanpur, was held in the chamber of the Principal, SVM, on 23.12.2022 at 3:00PM. The meeting was presided over by Dr. Haradhan Saha, Principal, SVM, Mohanpur, Tripura.

Following Faculty Members were present in the meeting:

1. Smt. SudiptaDebbarma (Convener, IQAC, SVM, Mohanpur)
2. Dr. Khelan Das Haldar
3. Dr. Sutapa Das
4. Smt. Mallika Das
5. Shri Abhijit Bhattacharjee
6. Dr. Prasanta Deb
7. Smt. Mery Rupini
8. Dr. S. K. S. Jamatia
9. Dr. Sukla Singha
10. Shri Krishnadhan Sarkar
11. Smt. Paramita Datta (Roy)
12. Smt. Ivy Das

Agenda of the Meeting:

1. Discussion on the AQAR sub-forms Criteria No. 1 to No. 7.
2. Miscellaneous.

Discussion:

After detailed deliberation, the following decisions were taken by all the members present:

1. Criterion 1: (Smt. Paramita Datta & team)
 - a. Photos of Project Report to be included. Details of students undertaking those projects to be included.
 - b. Student Feedback Form (google form link) to be circulated again in order to get maximum feedback from the students.

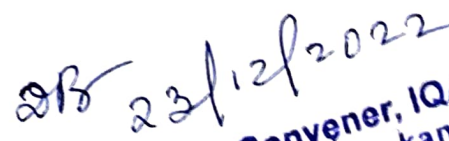

2. Criterion 2: (Dr. S. K. Jamatia & Team)
 - a. Members shall submit the duly filled-in sub-form by 28.12.2022.
 - b. Analysis of Student Satisfaction Survey (SSS) may be done and results and details of the same to be provided as web link.
 - c. AISHE Data to be collected from the Academic Section and to be verified with Smt. Seuli Das, Asst. Prof, Dept of IT..
3. Criterion 3 (Dr. Sutapa Das & team)
 - a. Members shall submit the sub-form on 26.12.2022.
 - b. Both hardcopy as well as the softcopy of published research papers/books to be submitted to the members.
4. Convener, IQAC, shall communicate with other members of Criterion 4,5, & 6 for early and error free submission of the above mentioned criteria
5. Criterion 7:
 - a. Renewal of 'Green Campus Certificate' to be done (for SSR)
 - b. Energy Audit to be done (for SSR)
 - c. Environment Audit to be done (for SSR)
 - d. Proposed Institutional Distinctiveness: **Cloth-Bank, Patha-Chakra**
 - e. Proposed Best Practices: **Collaboration with local SHGs for Recycling of Paper, Installation of Sanitary Vending Machine in the college**
6. **IQAC Members to conduct regular meetings** to seek suggestions from members for improving the AQAR/SSR.

The meeting ended with a note of thanks to everyone present.


(Dr. Haradhan Saha)

Principal

Swami Vivekananda Mahavidyalaya
Mohanpur, West Tripura
PRINCIPAL,
SWAMI VIVEKANANDA MAHAVIDYALAYA
MOHANPUR, TRIPURA (WEST).


(Smt. Sudipta Debbarma)
Convenor, IQAC

Swami Vivekananda Mahavidyalaya
Mohanpur, West Tripura