

Minutes of Meeting

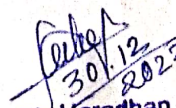
A meeting was held in the Principal's chamber with all HODs on 30th December 2022 to discuss and analyze the Students' Satisfaction Survey 2022.

Members present in the meeting:

Sl no	Signature of the Faculty	Department
1.	Abhijit Banerjee 30/12/22	Botany
2.	Prasanta Deb 30/12/22	Human Physiology
3.	Mallika Das 30/12/22	Education
4.	Anita Majumder 30/12/22	History
5.	Sutapa Das 30/12/22	Bengali
7.	Sudipta Bhattacharya 30/12/22	Zoology
8.	For Gvy Das 30/12/22	English
9.	Debabrata Roy 30/12/22	Commerce
10.	Chandana Debbarma Manas Das 30/12/22	Physical Education
11.	Rojina Debbarma 30/12/22	Political Science
12.		

Resolution taken:

1. After collecting and analyzing the Students' Satisfaction Survey 2022, it has been found that the students have a strong need for remedial classes. Therefore, incorporation of Remedial classes in Class Routine becomes pertinent. Academic Convenor is requested to spare slots in the master routine.
2. All the HODs must incorporate the Remedial Classes of their departments in their respective departmental routines and communicate to the academic convenor.
3. Remedial classes must be taken once per semester per week for every semester.
4. A separate entry in the register must be maintained, students' signature may be obtained, and geo-tagged photos may be taken.
5. At the end of each semester all HOD's must prepare a report along with the supporting documents & pictures, and provide a copy of the same to the IQAC for documentation purpose.


30/12/2022
Dr. Haradhan Saha
Principal
SVM Mohanpur
Tripura (West)