



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		SWAMI VIVEKANANDA MAHAVIDYALAYA
Name of the head of the Institution		Nirmal Bhadra
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		0381-9862973971
Mobile no.		9862973971
Registered Email		svm.mnp@gmail.com
Alternate Email		nirmalbhadra@yahoo.co.in
Address		SWAMI VIVEKANANDA MAHAVIDYALAYA, MOHANPUR
City/Town		Mohanpur
State/UT		Tripura
Pincode		799210

<b>2. Institutional Status</b>	
Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Co-education</b>
Location	<b>Rural</b>
Financial Status	<b>state</b>
Name of the IQAC co-ordinator/Director	<b>SMT SUDIPTA DEBBARMA</b>
Phone no/Alternate Phone no.	<b>+916009588340</b>
Mobile no.	<b>6009588340</b>
Registered Email	<b>iqac.svm2018@gmail.com</b>
Alternate Email	<b>sudipta08agt@gmail.com</b>

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.svmmohanpur.nic.in">http://www.svmmohanpur.nic.in</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes, whether it is uploaded in the institutional website: Weblink :	<a href="https://www.svmmohanpur.nic.in/now/ACADEMIC%20CALENDER%20OF%20SVM.pdf">https://www.svmmohanpur.nic.in/now/ACADEMIC%20CALENDER%20OF%20SVM.pdf</a>

<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
<b>1</b>	<b>B</b>	<b>2.06</b>	<b>2020</b>	<b>08-Jan-2020</b>	<b>07-Jan-2025</b>

<b>6. Date of Establishment of IQAC</b>	<b>14-Dec-2018</b>
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**7. Internal Quality Assurance System**

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
<b>A POPULAR TALK WAS ORGANISED BY THE BIOTECH</b>	<b>02-Nov-2019 1</b>	<b>200</b>

CLUB OF THE COLLEGE		
An International Seminar on Adwaita Malla Barman.	28-Mar-2019 2	100
UBA Ranking (AISHE)	05-Feb-2019 365	28
ICSSR sponsored Two Day National Seminar on Quality education in North East India Initiative and Challenges	17-Nov-2018 2	67
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
DR. NIRMAL BHADRA	MRP	ICSSR	2018 730	300000
<a href="#">View File</a>				

<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No
Upload the minutes of meeting and action taken report	No Files Uploaded !!!
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>	
Preparation of AQAR and its submission.	
Participation in UBA ranking (AISHE).	
One Health camp and Mega Blood donation camp was organized on 22nd November 2019.	
Popular talk was organized by the Biotech club of the college on vermicomposting	

technology for sustainable development on 2nd November 2019.

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Participation in UBA ranking (AISHE).	Prepared and submitted for UBA ranking (AISHE).
Preparation of AQAR	AQAR prepared and submitted
<a href="#">View File</a>	

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
Teachers' Council & Non-Teaching Staff	27-Feb-2019

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2019

Date of Submission

05-Feb-2019

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

At present the Institution do not have any registered MIS, but, the College provides information regarding admission, intake capacity, merit list of the students selected in various departments is displayed in the College website. Students are also selected in the Reserved Category as per the government norms. The time schedule for two sessional assessments is given by the Examination subcommittee as per the guidelines of the University and the notice is circulated to the students and also uploaded in the college website. The marks of the Internal assessments of the students are sent to

Tripura University through Online Internal Marks entry portal. The list of students appearing for the end semester examinations is sent online to the University. The list of students eligible for various stipends sponsored by State Govt. are verified by the stipend section of the college and sent online to the concerned authorities. The stipends sponsored by State Govt. are verified and disbursed from the college. Student, teacher and staff information may be obtained from the AISHE. All relevant information regarding the college, notices and announcements are uploaded on the website. Students obtain various information, notices through the college website, college noticeboard and respective House WhatsApp groups. All faculty members are informed through college WhatsApp group regarding academic, administrative notifications, invigilation duties for internal and University exams and other relevant matters. The detailed Academic Calendar is uploaded in the College Website.

## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Revision and up gradation of syllabus is done by the Tripura university, the college has no direct control over it. The college has a mechanism for effective, documented curriculum delivery. At the commencement of every semester, faculty members provide the students with individual time plans and reading lists for each course which are displayed in the classrooms. These time plans are synchronous with the academic calendar, so that a student is able to cope with the curriculum with a degree of clarity, viz. what portion of the curriculum will be delivered within the stipulated time frame etc. Besides traditional lectures and seminars, infrastructure for the use of ICT in classrooms, like PowerPoint presentations and audio-visual support are all available to make the delivery of the curriculum effective and making the learning interesting for the students. In Science departments, group discussions are held in order to make the curriculum delivery more holistic, effective and student centric. Tutorials are held with mentoring and participative learning is encouraged. Internal assessment is done transparently with examined scripts shown to students. Inter-personal skills are enhanced through active participation in NCC and NSS units. The Goals are set and the targets achieved year wise are documented. Academic, Social, Cultural activities of the students of the college is highlighted and documented through the College Newsletter & Website on regular basis.

### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
nil	nil	Nil	0	nil	nil

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	0	Nil
<a href="#">View File</a>		

### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	0	Nil

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Human Rights and gender Studies	01/01/2019	192
Indian Constitution and Planning	01/01/2019	188
Disaster Management	01/01/2019	155
<a href="#">View File</a>		

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	General	6
<a href="#">View File</a>		

## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	No
Employers	No
Alumni	No
Parents	No

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Not yet conducted. Since, the NAAC accreditation was done recently, IQAC decided to carryout the Students Satisfaction Survey and Teachers assessment by students in the academic year 2019-2020.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	EDUCATION (Hons)	40	16	8
BA	POLITICAL SCIENCE (HONS)	40	47	37
BA	BENGALI (HONS)	30	20	12
BA	HISTORY (HONS)	40	18	12
BSc	BOTANY (HONS)	10	10	9
BSc	HUMAN PHYSIOLOGY (HONS)	10	16	10
BSc	ZOOLOGY (HONS)	10	14	10

[View File](#)

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	793	Nil	18	Nil	Nil

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
18	6	5	2	1	3

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

At the beginning of the academic year, each full-time teacher is assigned mentorship for one of the six houses made with the students of different courses. A detailed interview is held with each mentee. Various activities are

performed by the houses viz., Swacchata Abhiyaan, Blood donation, Social activities, Cultural activities etc. At the end of the semester, the mentor has to file a report of the type of activities carried out during the year and the overall outcomes are assessed and best house is declared. Based on the nature of problems faced by the students for e.g. confusion about career options, the faculty organizes programs and lectures for the same. Issues and challenges faced by students are addressed and referrals to the counsellors are made accordingly.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
793	18	1:44

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
11	11	Nil	Nil	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	NIL
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	TDPH	6TH SEM	21/05/2018	03/07/2018
BA	TDPG	6TH SEM	17/05/2018	03/07/2018
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college follows Tripura university guidelines for continuous internal assessment systems as well as the end semester examinations. Continuous evaluation is carried out throughout the year through regular tests, objective tests, projects, student paper presentations, seminars etc. Some departments take regular, weekly tutorials. Corrected answer scripts are shown to the students for scrutiny. The teachers explains the art of attempting question papers during examination, and the ways to score better grades in forthcoming examinations by expressing themselves more appropriately in response to questions. Innovative evaluation tools such as wall magazine assignments, group discussion, seminars have been introduced. These being novel and unconventional draw a lot of enthusiasm from students. The Bio-science departments follows UGC guidelines and have minimized the used of live animals. Two examinations, one covers theoretical portions and the other covers the practical part. For project report a unique practice of pre viva for students is conducted before the final viva-voce examination. Students are also encouraged to present papers in conferences and seminars. The examination committee has made some reforms in the intra semester assessments (ISA). To ensure transparency and



accountability, the signature of the students is taken for each ISA for attendance purpose. Upon evaluation of the students' performance, the marks are shown and mistakes /errors made by students are discussed at length.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

As an affiliated college, the Tripura University calendar is adhered to. In addition to this, an Academic College Calendar is prepared and printed which contains a list of all the interactive and innovative programmes to be conducted by the college, both at the faculty and student level. The principal along with the IQAC and coordinators of different committees prepares the academic calendar. The same is then discussed at the staff meeting and accordingly changes are made if any. The academic calendar also contains the schedule information of the two Intra semester assessments and the final semester University exam for both the odd and even semesters. Besides the college academic calendar every department prepares its own schedule of co-curricular and extracurricular activities for its students.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[https://www.svmohanpur.nic.in/aqar/Program\(OUTCOMES\)-converted.pdf](https://www.svmohanpur.nic.in/aqar/Program(OUTCOMES)-converted.pdf)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
TDPH	BA	Bengali Honours	12	12	100
TDPH	BA	History Honours	10	9	90
TDPH	BA	Education Honours	8	8	100
TDPH	BA	Political Science Honours	20	19	95
TDPG	BA	General Course	137	134	97.81
TDPH	BSc	General Course	14	14	100

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

**No Data Entered/Not Applicable !!!**

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	ICSSR	300000	300000
<a href="#">View File</a>				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL

[View File](#)

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil

[View File](#)

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	NIL	Nil	0

[View File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
HISTORY	1
BENGALI	7
Human Physiology	1

[View File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	0	Nil
<a href="#">View File</a>						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	Nil	Nil	0
<a href="#">View File</a>						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	1	Nil	Nil	Nil
<a href="#">View File</a>				

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
100 hours Summer Inter and ship programme on Swachhata	NCC	1	33
A state level seminar named WATER POLLUTION	NCC	5	50
Plantation of trees	NSS	12	44
Blood Donation camp	NSS	16	90
Cleanliness Programme	NSS	12	225
Health Awareness Camp	NSS	14	96
Swaccha Bharat Abhiyaan	NSS	15	255
<a href="#">View File</a>			

### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
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NIL	NIL	NIL	Nil
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Health Program	Mahanpur Hospital	Health Camp	6	76
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Collaboration	CCC (CERTIFICATE COURSE ON COMPUTER)	NIELIT AGARTALA CENTRE	24/04/2019	31/12/2019	50
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	Nil
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with LCD facilities	Existing

Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
<a href="#">View File</a>	

#### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NIL	Nil	Nil	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	3493	149193	Nil	Nil	3493
Reference Books	223	101500	Nil	Nil	223	101500
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
<a href="#">View File</a>			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	23	2	1	1	2	0	0	0	0
Added	0	0	0	0	0	0	0	0	0
Total	23	2	1	1	2	0	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	<a href="#">NIL</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	2.08	2.08

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

**Laboratory:** The laboratory equipment, specimens, and other necessary chemicals, as and when required is purchased by the office of the Principal. The Lab facilities are made accessible to the students of the concerned departments. The users are to pay great attention while accessing the facilities and handle it with good care. In absence of the Lab attendant, the teachers of the concerned departments extend help and support to the students in the Laboratory. **Library:** For maintenance of library infra-structure and facilities the library committee and administration have been given the responsibility to purchase, accumulate books, and other necessary materials, as per the proposal received from the departments of the colleges. As of today, no regular librarian is appointed by the Directorate of higher education, Government of Tripura. The College Library is managed by an untrained ministerial staff. The certain system and procedures followed for maintaining and utilizing the library resources may be highlighted under – whenever books are purchased, they are enlisted in the register and later they are made available for the students and faculty staff. At the beginning of the first semester, students are encouraged to get the library card and to borrow the books at the time. To ensure the retainment of the library resources, students are asked to submit the clearance certificate or otherwise their mark-sheet would be withheld by the institution. Further, the library maintained the previous year question papers. Returns of the borrowed books are mandatory for both students and faculty members at the time of leaving the institution.

**Sports Complex:** The games and sports section in the institution is looked after by Ministerial staff. They maintains the games and sports register with good care. They keeps record of all the sports equipments available in the college. Students are allowed to use the sports materials only after signing the register and return the same after their sports activities are over.

**Computers:** The institution has 23 computers which are used for computer classes, power point presentations and workshops involving computers by the students and faculty members. There is a CSE faculty in the college who maintains and looks after the computers and IT facilities. A periodic check of all the devices and maintenance of software is carried out as and when the need arises.

**Classrooms:** Classrooms are wide and spacious, well-lit and ventilated. The classrooms are dusted and swept regularly after the completion of all the lectures at the end of the day by the cleaning staff. Repairs and maintenance of the furnitures as well as electrical appliances is been done as and when the need arises. The college provides an ICT-enabled classroom with projector, screen, and laptop. Periodical servicing of facilities like Water filters, Fire extinguishers, LCDs, etc. are done as per the academic calendar. All classrooms and washrooms were regularly cleaned by supporting staff, the supervision of which is done by the committee in charge. Transparency is maintained in purchase by inviting quotations from 2 to 3 reputed dealers.

<https://www.svmmohanpur.nic.in/IQAC/4.pdf>

## **CRITERION V – STUDENT SUPPORT AND PROGRESSION**

### **5.1 – Student Support**

### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Postmatric Scholarship and Ishan Uday Scheme	694	2220900
Financial Support from Other Sources			
a) National	BMS Project -Financial Assistance Blind Student	13	319000
b)International	0	Nil	0
<a href="#">View File</a>			

### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Mock Drill for Disaster Management on 2018	04/09/2018	103	Disaster Management Wing ,SDM Office Mohanpur, Govt of Tripura
Workshop on Acting for Creativity 2019	04/02/2019	35	T.I.E Wing Tripura
Summer Internship Programme on Swachhata as directed by MHRD, Government of India-2018 2019 in an adopted village Mohanpur	09/07/2018	20	NCC Cadets of Swami Vivekananda Mahavidyalaya
<a href="#">View File</a>			

### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	NIL	Nil	Nil	Nil	Nil
<a href="#">View File</a>					

### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal

Nil	Nil	Nil
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## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>					

### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	1	B.A(General)	Department of English	IGNOU	M.A in English
2019	1	B.A(General)	Department of English	Tripura University	M.A in English
2019	1	B.A(General)	Department of Kokborok	MBB University	M.A in Public Administration
2019	1	B.A(General)	Department of Kokborok	Tripura University	M.A in Kokborok
2019	3	B.A(Political Science)	Department of Political Science	Tripura University	M.A in Political Science
2019	7	B.A(Education)	Department of Education	Tripura University(DDE)	M.A
2019	1	B.A(History)	Department of History	ICFAI	LLB
2019	2	B.A(History)	Department of History	ICFAI	B.ed
2019	2	B.A(History)	Department of History	Tripura University	M.A in History
<a href="#">View File</a>					

### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	1
<a href="#">View File</a>	

### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
The Department of Political Science	Institutional Level	279



organised an Awareness Programme on "The Scheduled Castes and Scheduled Tribes (Prevention of Atrocities) amendment Act'1989" on 19th November2019		
The Department of Education organised a Value Education Related Awareness Data Collection Programme in the nearby locality on 31st October2019	Institutional Level	12
Awareness Sensitization Programme on AIDS conducted on 16th February2019	Institutional Level by Link Workers Scheme-West Tripura	276
School Level Biology Quiz Competition-2018 under Mohanpur Subdivision organised on 13th November2018	Institutional Level	64
Surgical Strike Day observed on 29/09/2018	Institutional Level	379
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	NIL	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student body participates effectively with Teachers and Students and the College Authority for the` proper functioning of college. The college formed its Students' Council from the year 2013 following the guidelines given by the Department of Higher Education. This body helps new students to familiarize with the college environment and decipline by persuading them in the daily academic, cultural, sports activities and other activities as and when required. It helps in organising different co-curricular programmes in the college, effective communication between students and authority, maintaining discipline in the college premises. The students are also members of important committees of the college like Anti -Ragging committee, Internal Quality Assurance Cell, Internal Complaint Committee. The college is divided into 6 houses with representatives from every faculty. These students compete amongst themselves in different activities viz cultural, plantation, social activities etc. They also participate in varoius sub-divisional and state level programmes. Beside this, the college has a registered Alumni Association. This association was registered in 2018-2019 with the following objectives viz., 1.

To inculcate a sense of belonging to the Alma Mater. 2. To be a support system to the Institution in executing its vision. 3. To liaison with ex-students of the Institution and tap the resources available for furthering the Institutional goals.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Swami Vivekananda Mahavidyalaya Alumni Association was established on 6th July 2018. It was registered on 29th Jan 2019, vide Registration no (8082). Members are gradually increasing every year. The Alumni association has taken some initiatives for the betterment of the college and the society as a whole. The Association provides time to time suggestions for the upliftment of the college for introducing new courses and maintenance of academic endeavor. The Alumni association has always extended their help during different Swachata related programs and other activities like blood donation, disaster management etc.

5.4.2 – No. of enrolled Alumni:

71

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Annual General Body Meeting is held once a year. • Association organizes Tree plantation, Blood Donation Camps and Health-check-up camps for the betterment of the students and the people of nearby locality. • The Alumni Association had participated in the Swachhata Abhiyaan along with students of the College.

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Principal being the Head of Office takes the lead for governance and management of the college. He consults with the Secretary of the Teachers' Council, Head Clerk, College Development Committee, Parents, teachers, Alumni association on a regular basis for smooth running of the institution. Meeting of the Teachers' Council is arranged on the first week of every month to discuss the various issues of the college with a special prominence on improving the teaching and learning atmosphere of the college. IQAC has the freedom to formulate quality policies and its implementation discussed and planned at the several meetings conducted in the year. HODs play a key role in ensuring quality in teaching-learning in their respective departments. They plan in consultation with the other faculty members of the departments for fulfilling the course objectives. They share their requirements to the Principal. Committee meetings: Drawing participatory action plans, implementation and reflection on the same for improvement/innovation under the leadership of the Convener. Staff Meetings: A large number of issues are discussed during staff meetings, giving the scope for collective thinking and decision making. Every subcommittee is led by a convener and few members. The subcommittees meet, plan and execute the resolutions taken as per the meeting. Alumni association has been formed for obtaining the local support in smooth running of the college and obtaining assistance in maintaining mission and vision of the college. The students and College Development Committee always take an active part in all activities on and off the campus. Feedback obtained

from the students to improve the quality of the services rendered are given due credit. Participatory Management: The College follows the principles of Participatory Management. Interaction with parents: The Principal and also the teachers interact with parents and also the stakeholders during Induction training of First Semester Students and answer all the queries raised by them. The Principal interacts with parents of defaulters in attendance and also the toppers of Final Exam. Students interaction with the Principal and teachers: The College Development Committee serves as a good interface between college authority and students. They help the teachers in maintaining discipline and also maintaining swachchata in the college campus. Faculty members participating in various activities like seminars, orientation and refresher courses, universities committee meetings etc. share their experiences/ ideas for the betterment of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The admission process is highly transparent. Rules and regulations of Tripura University are strictly followed. Admissions are purely on merit based. Candidates are required to fill the form provided by the College. Merit list of various courses are displayed in the College Website on regular basis. Each application is processed and verified and merit list is prepared by the College. The college strictly follows the reservation policies of Government of Tripura for admissions. College wise scrutiny of the applications is done by the college teachers. All the problems of the students related to admission are resolved by the Coordinator, Nodal Officer and also the HODs of different Departments of the College.
Industry Interaction / Collaboration	Swami Vivekananda Mahavidyalaya has Collaboration with NIELIT Agartala Centre to teach CCC (Certificate Course on Computer) where students can benefit themselves and prepare themselves. A workshop on acting for creativity was held in 2019. Another Workshop was organised by Investor Protector Fund Trust for Investor Awareness Programme on Overview of NSE and Capital Market on 28th January, 2019.
Research and Development	Teachers are motivated to participate in conferences, workshops and training programmes and enroll for PhD. Five teachers published their articles in different national and international

<p>Examination and Evaluation</p>	<p>journals.</p> <p>The examinations are held twice in a year on semester basis wherein the students of BA, TDPG gets 20 weightage in the internal examinations/evaluations, 40 weightage is given to MCQ in the end semester examinations and remaining 40 weightage is given to descriptive questions. The students of BAH, TDPH gets 20 weightage in the internal examinations/evaluations and 80 weightage in the descriptive questions. The students of BSc General course, TDPG gets 20 weightage in the internal examinations/evaluations, 40 weightage is given to Practical and remaining 40 weightage is given to descriptive questions. The students of BSc Honours course, TDPH gets 20 weightage in the internal examinations/evaluations, 40 weightage is given to practical and remaining 40 weightage is given to descriptive questions. It is to be noted that the distribution of marks of the internal assessments in both theory and practical components was as per the guidelines of the Tripura University. Continuous multimodal evaluation is conducted for the internal assessments of the students in form of Unit Tests, Oral Presentations, Power point presentations, Project writing, Home-Assignments, Observation, Field-Tours, Site Visits etc. Teachers are engaged in conducting the examinations as well as evaluation of the papers both in the college and in the university respectively</p>
<p>Curriculum Development</p>	<p>The College follows the prescribed syllabus and curriculum designed by the Tripura University. Guidelines regarding curriculum framed by Tripura University is given the highest priority. Teaching and Learning -The college follows the student-centric approach viz. experiential learning, participative learning and problem-solving methodologies to enrich students' learning experiences. Group activities are undertaken to facilitate participative and collaborative learning. Students are taken to field trips, engaged in different activities on the campus for experiential learning. The students of Bio- science departments are given independent</p>

projects in their sixth semester on various important scientific and social aspects. Teaching is supplemented with workshops, educational tours, and field trips. Students were encouraged to participate in the National and International Seminars.

Teaching and Learning

The college follows the student-centric approach viz. experiential learning, participative learning and problem-solving methodologies to enrich students' learning experiences. Group activities are undertaken to facilitate participative and collaborative learning. Students are taken to field trips, engaged in different activities on the campus for experiential learning. The students of Bio- science departments are given independent projects in their sixth semester on various important aspects. Teaching is supplemented with workshops, educational tours, laboratory visits, field trips. National and International Seminars.

Human Resource Management

Service rules: All the employees of the college follow Tripura Civil Services (Conduct) Rules, 1988.  
Procedures: Standard Administrative Procedures and Office Procedures are followed for the proper functioning of the college. Files and Registers and Assets are maintained and recorded as per government office system.  
Transparency in Governance is ensured by the accessibility of Right to Information by complying with RTI Act. Confidential performance appraisals are regularly filled and used positively.  
Recruitment Policy: Recruitment of Regular faculty and non-teaching staff are conducted through TPSC, Govt. of Tripura. Recruitment of Guest Faculties is done by giving proper advertisement in the daily newspaper in the chamber of Principal by following the UGC Rules DHE guidelines. Supporting staff for cleaning, Security guards were outsourced through Co-operative Society, and are paid as per the Labor Laws. Promotional policies: Career Advancement Scheme (CAS) of the regular Faculty Members is done by the DHE as per the norms of the UGC. Promotion of Non-Teaching Non-UGC Staff is done as per the policies of the Govt. of Tripura. Grievance Redressal Mechanism:

The College has Grievance Redressal Cell, Committee Against Sexual Harassment (CASH)/ Internal Complaint Committee (ICC), and Anti Ragging Committee. Grievances either oral or written are sincerely addressed. College website also has a dedicated space for recording online complaints.

Library, ICT and Physical Infrastructure / Instrumentation: In absence of a Librarian, the library is being run by the ministerial staff . Certain system and procedures followed for maintaining and utilizing the library resources may be highlighted under - whenever books are purchased, they are enlisted in the register and later they are made available for the students and faculty staff with the support of a register for lending books. Each students at the beginning of the first semester, offered with a library card .Each student are allowed to borrow books. To ensure the retainment of the library resources, students are asked to submit the clearance certificate or otherwise their mark-sheet would be withheld by the institution. Returns of the borrowed books are mandatory in case of both students and faculty members at the time of leaving the institution.

Library, ICT and Physical Infrastructure / Instrumentation

The library is being run by the ministerial staff .The certain system and procedures followed for maintaining and utilizing the library resources may be highlighted under - whenever books are purchased, they are enlisted in the register and later they are made available for the students and faculty staff with the support of a register for lending books. Each students at the beginning of the first semester, offered with a library card .Each student are allowed to borrow books. To ensure the retainment of the library resources, students are asked to submit the clearance certificate or otherwise their mark-sheet would be withheld by the institution. Returns of the borrowed books are mandatory in case of both students and faculty members at the time of leaving the institution.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	The admission process is highly



transparent. Rules and regulations of Tripura University are strictly followed. Admission process is made on-line by the Directorate of Higher Education, Government of Tripura. Admissions are purely on merit based. Candidates are required to fill the on-line centralized form provided by Directorate of Higher Education, Government of Tripura. Intake capacity and Merit list of various courses are displayed in the College Website on regular basis. Each application is processed and verified and merit list is prepared by Directorate of Higher Education, Government of Tripura and displayed in DHE website. The college strictly follows the reservation policies of Government of Tripura for admissions. College wise scrutiny of the applications is done by the college teachers. Students are informed about their online payment through SMS and registered email Id. As most of the students belong to the remote area of Tripura with limited internet connectivity so there is also facility for offline payment for the benefits of the students. All the problems of the students related to admission are resolved by the Coordinator, Nodal Officer and also the HODs of different Departments of the College. The Helpdesk for admission of first semester students is displayed in the College Website.

Planning and Development

Timetable and academic calendar is planned and uploaded on the website .There is a College Development Committee in the College. The members of the Committee comprises of the Principal In-Charge, teachers, Non-teaching staff and one student from Students' Council. The committee plans for the overall development of the college from time to time.

Administration

The Principal of the college implement all the Academic guidelines received from the Tripura University and Administrative guidelines from the Directorate of Higher Education, Govt. of Tripura, and offer headship in all the affairs of the college. He is the link between the Tripura University and Directorate of Higher Education, Govt. of Tripura, and provides all the information and reports as sought by

Tripura University and Directorate of Higher Education. The Principal acts as the Head of Office and the president of the Teachers council, He presides over all the meetings of the Teachers' Council and other sub-committees of the college. He extends his guidance for the all round development of the College. He supervises the fund received from the government, gives UC in due time and in proper manner, he ensures proper recording of accounts. He ensures students' participation in decision making and guarantees student-centric decisions. Also ensure effective functioning of other bodies .

Service rules: All the employees of the college follow Tripura Civil Services (Conduct) Rules, 1988. Procedures: Standard Administrative Procedures and Office Procedures are followed for the proper functioning of the college. Files and Registers and Assets are maintained and recorded as per government offices system. Transparency in Governance is ensured by the accessibility of Right to Information by complying with RTI Act and has appointed SPIO and ASPIO. Recruitment Policy: Recruitment examinations of Regular faculty and non-teaching staff are conducted through TPSC, Govt. of Tripura. Recruitment of Guest Faculties is done individually in the college by following the UGC Rules Departmental guidelines. Supporting staff for cleaning, Ward Watch outsourced through Co-operative Society, and are paid as per the Labor Laws. 6. Promotional policies: Career Advancement Scheme (CAS) of the regular Faculty Members is done by the DHE as per the norms of the UGC. Promotion of Non-Teaching Non-UGC Staff is done as per the policies of the Govt. of Tripura. Grievance Redressal Mechanism: The College has Grievance Redressal Cell, Committee Against Sexual Harassment (CASH)/ Internal Complaint Committee (ICC), and Anti Ragging Committee. Grievances either oral or written are sincerely addressed.

Finance and Accounts

The college maintains its cash books and stock registers as per the guidelines followed in the Government offices. Swami Vivekananda Mahavidyalaya is a government institution and hence audit can only be



done on the initiatives of the Directorate of Higher Education, Govt. of Tripura. The college follows the code of formalities in procuring goods, items and other materials. Purchase Committee takes the final decisions for procuring items, which in turn is done through Government Primary marketing, Cooperative Societies. Payment is made through cheques and online fund transfer method.

**Examination**

Examination sub-committee looks after all the examination related matters of the college. Rules and regulations of Tripura University are strictly adhered to by the college. Students fill up on-line Registration Form of Tripura University. The result of internal examinations conducted by the college is uploaded in the portal of Tripura University by the respective departments. Students fill up examination form through online mode and submit the printed copy of the same to the college along with requisite fees and documents. After verification, the academic committee of the college submits the form to Tripura University through online mode. Students also receive on-line admit card for appearing in the final semester examination.

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	NIL	NIL	NIL	Nil
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Information Technology and	Information Technology and	20/11/2018	10/12/2018	18	10

	Digital Services (Including Digital Payments and GST)	Digital Services (Including Digital Payments and GST)			
<a href="#">View File</a>					

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
RC on Science and technology for social development (PMMMNMTT)	2	11/09/2019	25/09/2019	15
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	Scholarships are provided to students as per Govt. norms. There is a student's welfare subcommittee in the college.

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The internal audit of financial accounts of the college is already conducted by the State Government Directorate of Audit Department two times after the establishment of the college. The audit staff of this department verified and inspected the Cash Book (Both Government and Non-Government Fund), Store Register, Bill Register, Cheque Register, Acquittance Roll, GPF Register, Income Tax Register etc. of the college with the help of relevant documents, memos, receipt copies, challans etc. The external audit of financial accounts is not yet conducted.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Students of BA/BSC/BCOM	881937	Admission/Examination118844
<a href="#">View File</a>		

## 6.4.3 – Total corpus fund generated

118844

**6.5 – Internal Quality Assurance System**

## 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Directorate of Audit, Department of State Government of Tripura
Administrative	No	Nil	Yes	Directorate of Audit, Department of State Government of Tripura

## 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Our college has no Parent- Teacher Association as such, but parents teacher meetings were held during every odd and even semesters. The suggestions given by the parents were given prime importance for improving the teaching learning process and for the college development as a whole.

## 6.5.3 – Development programmes for support staff (at least three)

1. Workshop cum training on Information Technology and Digital Service (Including Digital Payments and GST) for support Staff. 2. supporting staff are detailed for various skill and capacity development programmes at SIPARD, Govt. of Tripura on regular basis 3. Supporting Staff are always encouraged for different training programs.

## 6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Proposal for introducing new Programmes- B.Com General Course and B.A English Honours Course. 2. Proposal for extending transport facility for students upto College campus. 3. Initiative was taken for providing a Traffic barricade, zebra crossing and speed breaker at the entry point of the college.

## 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

## 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Preparation of AQAR and its submission.	31/12/2019	01/01/2019	31/12/2019	28

2018	Participation in UBA ranking (AISHE).	05/02/2019	01/01/2019	05/02/2019	28
2019	One Health camp and Mega Blood donation camp was organized on 22nd November 2019	22/11/2019	22/11/2019	22/11/2019	150
2019	Popular talk was organized by the Biotech club of the college on vermicomposting technology for sustainable development on 2nd November 2019.	02/11/2019	02/11/2019	02/11/2019	163
<a href="#">View File</a>					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Celebration of International Women's Day	08/03/2019	08/03/2019	80	94

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	14
Provision for lift	No	14
Ramp/Rails	Yes	14
Braille	Yes	14

Software/facilities		
Rest Rooms	Yes	14
Scribes for examination	Yes	14
Special skill development for differently abled students	No	14
Any other similar facility	No	14

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	22/11/2019	1	Blood Donation Camp	1	86
2019	1	1	20/01/2019	1	Kokborok Bhasha Diwas	1	100
2019	1	1	09/05/2019	1	Rabindra Jayanti50	1	50
2019	1	1	21/06/2019	1	Najrul Jayanti	1	52

[View File](#)

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook for Students, Teachers and staffs of Swami Vivekananda Mahavidyalaya, Mohanpur	06/06/2018	Handbook is prepared for students, teachers and staffs of the college to provide a consistent set of policies and procedures to describe working conditions at the workplace and the behavior and contributions they expect from employees and students. Publication of Handbook made the students, teachers, supporting staffs and other stakeholders of the college aware about the administration

,examination rules ,admission and other activities of the college. They could carry out their work smoothly with the help of thhandbook.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Vivekananda Pathachakra	20/09/2019	31/12/2019	163
<a href="#">View File</a>			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Vermicomposting of leaves and green matter on campus is encouraged. 2. Biological laboratory glass waste is collected and disposed separately in deep-burial pits. 3. Use of waste water for gardening. 4. The use of plastic straws and cups in the college canteen have been banned from academic year 2018-2019 and included as a clause in the canteen provider's contract. 5. Mass scale tree plantation throughout the year is carried out.

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

**Best Practice I:** 1. Title of the Practice: Green initiatives. 2. The College believes in teaching through practice and therefore attempts to set an example for the students by adopting and encouraging a number of green initiatives. 3. The Context: The College is located in one of the remote areas of the town adjacent to the International border and draws upon the limited resources along with residential establishments. The civic infrastructure of the area has not been modified effectively to deal with the increasing demands of the population. Poor drainage system, pressure on water resources and electricity, vehicular shortage and lack of environmental awareness are some of the issues plaguing the area. Being a newly established 9 years old institution the structure of the College was not equipped to deal with the changing lifestyle patterns and scarcity of resources. In spite of the limited resources and limited infrastructure, the College has taken steps to become an environmentally conscious space and regulate its demand of limited natural resources. 4. The Practice: A holistic education is essential to create socially responsible individuals. Higher education cannot limit itself to merely providing academic training as also envisaged in the NEP-2020. It is important that students are made aware of their duties and responsibilities towards society. To set an example and inspire all stakeholders to opt for environment friendly issues, Swami Vivekananda Mahavidyalaya has initiated the following practices : • Vermicomposting: The infrastructure for vermicomposting has been successfully installed on campus initially as a project funded by the Department of Bio-Technology, Government of Tripura and the product is given to the farmers of the nearby villages to promote organic gardening, solid waste management in homes and reduce dependence on chemical products. Remaining organic manure is used in gardening in our College campus. • Saving paper: The College is consciously working towards reducing the use of paper by way of digitalization of documents and introduction of an e-academic management system which involves digital management of students' academic details including marks, University registration, various students' records etc. All college notices are given in College website and WhatsApp group. The College also encourages duplex printing and photocopying. 5. Evidence of Success: Each

initiative undertaken by the College is a small step to contribute to the greater good of humankind. As it may be understood these initiatives take time to bring about significant changes, however the efforts are bearing fruit and gradual changes are becoming visible. • As targeted, vermicomposting has been successfully implemented and the first batch of vermicomposting generated was given to the farmers of the nearby village. • The e-academic management system and duplex printing has visibly reduced the use of paper in the College. 6.

Problems Encountered and Resources Required: Financial constraints remain the biggest problem for expensive green initiatives like rain water harvesting. The College is attempting to bring funds through a number of channels. Educating the local community about green initiatives so that they too adopt adequate measures also remains a challenge, due to lack of awareness, inadequate supporting infrastructure, high input costs and low yields. Best Practice II:

1. Title of the Practice : Value Education 2. Objectives of the Practice: Swami Vivekananda Mahavidyalaya has always believed that the true purpose and main

function of education is development of an all round personality of the students, and also to develop all dimensions of the human intellect so that young citizens can help make our nation more democratic, cohesive, socially responsible, culturally rich and intellectually competent. Keeping this in mind, the college holds regular Value Education classes through "Vivekananda study circle" where the ideology, philosophy, thoughts and social justice of Swamiji is embedded in the young igniting minds. 3. Context: Teenagers on the brink of adulthood are in need of special attention and guidance in order to protect them from falling prey to vices and developing mental health issues. In

a technologically-driven world, where a knowledge-based, structured and information-oriented education is emphasized upon, Swami Vivekananda Mahavidyalaya strongly feels that modern modes of teaching-learning must be balanced with a simultaneous awareness and guidance in ethics and human values in order to impart a holistic education. Value Education classes also develop other facets of one's personality like the emotional, social and spiritual aspects that are required for the growth of healthy mind, habits, values, skills and interests among students. 4. The Practice: The Principal of the

College along with other faculties conducts Value Education classes regularly throughout the academic year with students of every department. Beside this, students are encouraged to read the quotes of Swami Vivekananda and other great peoples along with their meanings regularly in assembly. It has become

imperative to include Value Education in the context of higher education in India to impart life skills to technologically competent but often spiritually and emotionally poor students, who despite their academic qualifications find it difficult to deal with real life situations. Students joining NCC and NSS also get the opportunities of Value Education classes those emphasizes the need for a commitment, unity, honesty, care, respect, discipline and judgement while teaching soft skills like decision-making, participating in group discussions, social responsibilities and communication strategies. It also teaches life

skills to cope with gender issues, family life and coping with anger and stress. 5. Evidence of Success: A number of our students have enrolled in social work-related programmes. Even while in college, students enroll in the NSS and NCC to actively put into practice the values and zeal they imbibe for life and society through Value Education classes. Reaching out to make a

difference is taken seriously by all students and they extend their assistance to slums, villages etc. by working with Government during different environmental issues and other relief programmes in times of natural calamities, disease outbreaks and deworming activities. Our students selflessly dedicate themselves to the cause of blood donation, tuberculosis awareness, awareness on traffic safety rules and promoting decent standards of health and sanitation. A number of students are passionately involved in outreach activities outside College as well. 6. Problems encountered and Resources Required: The most difficult challenge faced is reaching out to students



suffering from social and emotional issues who prove to be resistant to any kind of help. Though the rate of dropout is less yet it is undoubtedly related with social and emotional issues, students refrain themselves from the college and their friends. Assistance is provided by the College faculties to those residing in the nearby locality. For reaching the students living in remote and faraway places is our biggest challenge with limited number of teachers. The challenge was further augmented because all the students are first generation learners.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.svmmohanpur.nic.in/IQAC/Best%20Practice.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Performance of the institution in one area distinctiveness : 1. The college being situated in rural area very near to Indo-Bangla International Border attracts first generation learners. Most of the learners are from weak financial backgrounds which is probably the root cause of dropouts. In spite of this bottleneck high success rate is seen among the students in the final semester examination. 2. An institution pursues distinctiveness as a way of focusing to empower all its students by inculcating discipline, imparting punctuality, enhancing learning potential, emphasizing on acquiring physical mental strength, developing character and leadership so that they possess a broader outlook towards the society, have humanity and can do selfless and relentless service towards the society for their whole life. Our effort to be distinctive is in harmony with the vision of the college to inculcate holistic development in the student. 3. Needless to say they are our proudest successes when the lesson learnt at college in class and outside it teaches them to stand on their own feet financially, emotionally and spiritually. Principal and other faculty provide tremendous emotional support to students. Days of National importance and days significant to the State of Tripura were celebrated with prayer, programmes, talks and student activities. 4. Sometimes teachers follow bilingual mode of instruction for the benefit of students. Student grievances if any are addressed promptly. The college conducts various activities to ensure student centric learning environment. 5. Field trips, inter-departmental activities and programmes organized with collaborative support from other organizations provide exposure to our rural students. Our NCC and NSS groups are vibrant and dynamic fostering our mission of character building, ethics and leadership. 6. Students are encouraged to participate in co-curricular and extra-curricular activities on and off campus. Students are encouraged to take part in the State level Students Project Programme, organized by Department of Science and Technology, Government of Tripura every year. 7. Sensitivity to the environment and eco-consciousness is fostered on our campus in every activity that is pursued. The college is delighted to report that the learning outcome of students is portrayed by many of our students qualifying/securing ranks at the Tripura University end semester examination. 8. The institute is committed to nurture students of extraordinary motivation and ability and prepare them for lifelong learning in an ever increasing, knowledge driven world. The College shall provide a platform to exist and past students for sharing their experiences for the growth and development of institution.

Provide the weblink of the institution

<https://www.svmmohanpur.nic.in/IQAC/Distinctiveness.pdf>

### 8.Future Plans of Actions for Next Academic Year



1. Revamping of the College website to make it more user friendly with more lucidity. 2. Commissioning of solar panel to reduce the consumption of the non-renewable energy source. 3. Encourage faculty to do Ph.D and research. 4. Pursuing Directorate of Higher Education for carrying out External Academic Audit. 5. Initiative will be taken for providing a Traffic Post at the entry point of the college road with the help of the Traffic Police Headquarter. 6. To bring one Bluestar make drinking water cooler for students subject to availability of fund. 7. To run one college bus to ferry our student from college entry point to college (to and fro) as intermittent service if bus provided by State Transport Corporation.