

An urgent meeting of the skeleton body of IQAC was held in Principal's Chamber on 04.05.2020 to discuss the following agenda:

- i) Postponement of Internal Examination & Project.
- ii) Academic Affairs during lockdown period.
- iii) Miscellaneous

Members Present in the meeting:

- i). Arshid Bhatia
- ii) Prasanta Deb
- iii) Sudipta Deka
- iv) Mary Rupini

Resolutions:-

- i) Online timetable shall be prepared & e class shall be conducted from 05/05/2020.
- ii) Exams postponed due to COVID-19 outbreak.
- iii) All possible help to be extended to students during the lockdown periods.
- iv) All teachers are encouraged to participate in Online faculty development programmes/Online Refresher/Oral/ Webinar Sessions for proper utilization of time.

04.05.2020  
DR NIRMAL BHADRA  
Principal-in-charge  
Bachchananda Mahavidyalaya  
Jir, Tripura (West)

Per.  
Mary  
04.05.2020



A meeting was held on 12.06.2020 at 3.30 pm in Conference hall to discuss the following agenda:

- 1) Progress of Online Classes.
- 2) Participation of teachers in FDP/Workshop/training/webinar/Refresher in online mode.
- 3) Miscellaneous.

The following members were present:

- 1) Prasanta Deb.
- 2) Aditya Bhattacharyya
- 3) Souli Das
- 4) Subhash Debbar
- 5) Moumuni Pal - 12-06-2020
- 6) Sudipta Ghosh - 12/6/2020
- 7) Binayani Tripathy - 12/06/20
- 8) Mery Lupin - 12/06/20
- 9) Krishnakumar. - 12/06/2020
- 10) Pulak Chakrabarty, 12/06/2020
- 11) Paramita Datta (Roy) 12/06/2020
12. Lila Debnath 12.06.2020
13. Rathindra K. Debbar 12.06.2020.

- i) Resolutions of last meeting were adopted.
- ii) Online classes are being held satisfactorily.
- iii) Teachers are actively participating in various online programmes. All certificates to be given to Prof Souli Das for record purpose.

Bar  
12-06-2020  
DR. NIRMAL BHADRA  
Principal-in-charge,  
Khandananda Mahavidyalaya  
Khandananda Mahavidyalaya (West)

12.06.2020



01/07/2020.

A meeting was held on 01.07.2020 at 1.30 pm in conference hall to discuss the following agenda.

- i) Feedback of Online classes.
- ii) Online assignments and evaluation.
- iii) Miscellaneous.

Following members were present in the meeting:

- i) Abhismitra Bhattacharyya 01/07/2020
- ii) Prasant Deb 01/07/2020
- iii) Souli Das 01/07/2020
- iv) Subhash Debbarh 01/07/2020
- v) Mamun Pal 01-07-2020
- vi) Sudipta Sharma 01/7/2020
- vii) Binarani Tripura 01/07/20
- viii) Mesy Rupini 01/07/20
- ix) Krishnakumar 01/07/2020
- x) Pulak Chakraborty 01/07/20
- xi) Paramita Datta (Roy) 01/07/2020
- xii) Lila Debbarh 01.07.2020
- xiii) Sibyendu Bhaik 01/07/2020.
- (xiv) Raktindranath Debbarh 01/07/2020

Resolutions:

- i) Resolutions of last meeting were accepted.
- ii) It was resolved in the meeting that the faculty members shall take feedback form from students regarding classes & assignments.
- iii) Similar <sup>online</sup> methods may be employed during admissions 2020-21. Examination, 2020-21.



The meeting ended with thanking the chair

Thru

01-07-2020

DR. NIRMAL BHADRA  
Principal-in-charge,  
Swami Vivekananda Mahavidyalaya  
Mohandpur, Tripura (West)

Manju Das.

01.07.2020

COORDINATOR, IQAC  
SWAMI VIVEKANANDA MAHAVIDYALAYA  
MOHANPUR, WEST TRIPURA



A9SAC

conference

A meeting was held in Teachers room on 21st September, 2020

Members Present:

- ① Binodini Tripathy 21/09/20
- ② Arup Baruah 21/09/2020
- ③ Seeli Das 21/09/2020
- ④ Mary Lupi 21/09/2020

Agenda: 1) A9SHE Report of 2019-2020  
2) Funds for A9SAC.  
3) Formation of audit team for academy audit 2019-2020

i) Internal audit team is formed  
convenor is Prof Anita Majumder. Members are i)  
Dr. Monsumi Paul ii) Dr. Haradhan Saha.

Resolution: - i) A9SHE report has to be made available to A9SAC as soon as possible

ii) Fresh application for A9SAC fund has to be placed before UGC. from principals office

20/9/2020  
21.9.2020

COORDINATOR A9SAC  
SWAMI VIVEKANANDA MAHAVIDYALAYA  
SWAMI MOHANPUR JYESTHAPADA

21-09-2020

DR. NIRMAL BHADRA  
Principal-in-charge  
Swami Vivekananda Mahavidyalaya  
Mohanpur, Tripura (West)



A meeting was of IQAC was held in the principal's chamber on 19th October, 2020.

Agenda: - i) Preparation of AQAR  
(ii) orientation/ refresher/ FDP course of Teachers.

Members present: -

- 1) Abhijit Bhattacharyya 19/10/2020.
- 2) Pranita Deb 19/10/2020.
- 3) Haradhan Saha. 19/10/2020
- 4) Binarani Tripura 19/10/20

Resolutions taken: -

- ① Department wise academic works done by the teachers shall be collected.
- ② Hard copies as well as soft copy of the reports of workshop/ seminar/ webinar has to be given to IQAC.
- ③ Certificates of orientation/ refresher/ FDP have to course of the teachers of the college will be sent to IQAC. IQAC/Record & Keeping Committee.
- ④ NGRF For NGRF data collection & submission prog. Senti Das is empowered.

19-10-2020

DR. NIRMAL BHADRA  
Principal-in-charge.  
Vivekananda Mahavidyalaya  
Mohanpur, Tripura (West)

19/10/2020  
COORDINATOR, IQAC  
SHAM VIVEKANANDA MAHAVIDYALAYA  
MOHANPUR, WEST TRIPURA



28/12/2020

A meeting of IQAC <sup>is</sup> was held on 28/12/2020 in the Conference Hall to discuss the following agenda:-

Agenda -

- i) Preparation of AQAR 2019-2020.
- ii) Preparation of Academic Calendar 2019-20.

The following members are present in the meeting :-

- 1) ~~Rishi~~ Rishi Chakrabarty 28/12/2020
- 2) ~~Prasanta Deb~~ 28/12/2020
- 3) Suli Das. 28/12/2020.
- 4) Kila Debnath 28/12/2020
- 5) Dibyendu Banik 28/12/2020.
- 6) ~~Subhash Debnath~~ 28/12/20
- 7) Rathindra Kr. Debnath - 28/12/20
- 8) Tapan Banik - 28/12/2020
- 9) Krishnakant Sarkar. 28/12/2020
- 10) Pulak Chakraborty. 28/12/2020
- 11) Paramita Datta (Roy) 28/12/2020
- 12) Mery Lupin. 28/12/2020
- 13) Moumuna Paul. 28-12-2020
- 14) Aneta Majumder. - 28-12-2020

Resolutions taken -

- > Academic Calendar 2019-2020 shall be prepared by Sri Pulak Chakraborty, Sri Rathindra Debnath, Sri Subhash Debnath, Sri Krishnakant Debnath, and Sri Tapan Banik.





IQAC

**SWAMI VIVEKANANDA MAHAVIDYALAYA  
MOHANPUR, TRIPURA.**

An urgent meeting of the skeleton body of IQAC was held in Principal's chamber on **04.05.2020** to discuss the following agendas:

1. Postponement of Internal Exam and Project
2. Academic Affairs during lockdown period
3. Miscellaneous

Following esteemed members were present in the meeting:

1. Abhijit Bhattacharjee
2. Prasanta Deb
3. Sudipta Debbarma
4. Mery Rupini

**Resolutions:**

Following decisions have been taken in the meeting:

1. Online routine shall be prepared and e-classes shall be conducted from 04.05.2020
2. Exams shall be postponed due to COVID-19 outbreak.
3. All possible helps to be extended to the students during the lockdown period
4. All teachers are encouraged to participate online FDP/Refreshers/Webinars/Orientations for proper utilization of time.

**Action Taken Report**

1. Online classes routine has been prepared and circulated among all the Departments through the official WhatsApp Groups and accordingly online classes started from 05.05.2020.
2. All the possible helps have been extended to the students by providing the required study materials through respective WhatsApp groups.
3. Teachers have actively participated in various online courses such as FDP/Refreshers/Webinars/Orientations etc.

Countersigned

Principal

Swami Vivekananda Mahavidyalaya

Mohanpur, Tripura

**DR. NIRMAL BHADRA**  
Principal-in-charge,  
Swami Vivekananda Mahavidyalaya  
Mohanpur, Tripura (West)

Coordinator

Internal Quality Assurance Cell  
Swami Vivekananda Mahavidyalaya  
Mohanpur, Tripura

**COORDINATOR, IQAC**  
SWAMI VIVEKANANDA MAHAVIDYALAYA  
MOHANPUR, WEST TRIPURA





IQAC

SWAMI VIVEKANANDA MAHAVIDYALAYA  
MOHANPUR, TRIPURA.

A meeting of IQAC was held at Conference room on **12.06.2020** to discuss the following agendas.

1. Online classes
2. Participation of teachers in different online courses (FDP/Orientations/Refreshers/Webinars /Workshop setc.)
3. Miscellaneous

Following members are present in the meeting:

- |                          |                          |
|--------------------------|--------------------------|
| 1. Abhijit Bhattacharjee | 8. Krishnadhan Sarkar    |
| 2. Prasanta Deb          | 9. Pulak Chakraborty     |
| 3. Seuli Das             | 10. Paramita Datta (Roy) |
| 4. Subhash Debnath       | 11. Haradhan Debnath     |
| 5. Mousumi pal           | 12. Rathindra Debnath    |
| 6. Bina Rani Tripura     | 13. Anita Majumder       |
| 7. Mery Rupini           |                          |

**Resolutions taken:**

The following resolutions have been adopted in the meeting:

1. Online classes shall be conducted through various platforms.
2. Teachers are to take part in various online-mode programmes
3. Certificates of teachers' participation in various programmes are to be submitted to Prof. Seuli Das for record keeping

**Action Taken Record**

1. Online classes are being held satisfactorily
2. Maximum teachers have actively participated in various online-mode programmes
3. Certificates have been submitted to Prof. Seuli Das

Countersigned

Principal

Swami Vivekananda Mahavidyalaya  
Mohanpur, Tripura.

14-06-2020  
DR. NIRMAL BHADRA  
Principal-in-charge,  
Swami Vivekananda Mahavidyalaya  
Mohanpur, Tripura (West)

Coordinator

Internal Quality Assurance Cell,  
Swami Vivekananda Mahavidyalaya  
Mohanpur, Tripura.

14/6/2020  
COORDINATOR, IQAC  
SWAMI VIVEKANANDA MAHAVIDYALAYA  
MOHANPUR, WEST TRIPURA.





IQAC

**SWAMI VIVEKANANDA MAHAVIDYALAYA  
MOHANPUR, TRIPURA.**

A meeting was held on **01.07.2020** at 1:30pm in Conference hall to discuss the following agendas:

1. Feedback of online classes
2. Online assignments and evaluation
3. Miscellaneous

Following members were present in the meeting:

- |                          |                          |
|--------------------------|--------------------------|
| 1. Abhijit Bhattacharjee | 8. Mery Rupini           |
| 2. Prasanta Deb          | 9. Krishnadhan Sarkar    |
| 3. Seuli Das             | 10. Pulak Chakraborty    |
| 4. Subhash Debnath       | 11. Paramita Datta (Roy) |
| 5. Mousumi pal           | 12. Lila Debnath         |
| 6. Sudipta Debbarma      | 13. Dibyendu Banik       |
| 7. Bina Rani Tripura     | 14. Rathindra Debnath    |

**Resolutions:**

The following resolutions were taken in the meeting:

1. Resolution of last meeting were accepted
2. It was resolved that the faculty members will take the feedback from students regarding online classes and assignments. Students shall be instructed to submit their assignments through the respective WhatsApp Groups.
3. Similar online method may be employed during examination, 2020-21.

**Action Taken Report**

1. Students' feedback form and assignments has been collected through respective WhatsApp Groups.
2. Examinations have been conducted through online mode.

Countersigned

Principal

**DR. NIRMAL BHADRA**  
Principal-in-charge,  
Swami Vivekananda Mahavidyalaya  
Mohanpur, Tripura (West)

Coordinator

**COORDINATOR, IQAC**  
Swami Vivekananda Mahavidyalaya  
Mohanpur, Tripura





IQAC

SWAMI VIVEKANANDA MAHAVIDYALAYA  
MOHANPUR, TRIPURA.

A meeting of IQAC was held at Conference room on 21<sup>st</sup> September 2020 to discuss the following agendas.

1. AISHE report of 2019-2020
2. Funds for IQAC

The following members were present in the meeting.

1. Bina Rani Tripura
2. Abhijit Bhattacharjee
3. Seuli Das
4. Mery Rupini

**Resolutions:**

1. AISHE report has to be made available to the IQAC as early as possible.
2. Fresh application for IQAC fund has to be placed before UGC from Principal's office.

**Action Taken Report**

1. AISHE report has been prepared and made available to the IQAC.

Countersigned

Principal

Swami Vivekananda Mahavidyalaya  
Mohanpur, Tripura

24-09-2020  
DR. NIRMAL BHADRA  
Principal-in-charge,  
Swami Vivekananda Mahavidyalaya  
Mohanpur, Tripura (West)

Coordinator

24/9/2020  
Internal Quality Assurance Cell  
Swami Vivekananda Mahavidyalaya  
Mohanpur, Tripura

COORDINATOR, IQAC  
SWAMI VIVEKANANDA MAHAVIDYALAYA  
MOHANPUR, WEST TRIPURA





IQAC

SWAMI VIVEKANANDA MAHAVIDYALAYA  
MOHANPUR, TRIPURA.

A meeting of IQAC was held at Principal's Chamber on **19th October 2020** to discuss the following agendas:

1. Preparation of AQAR
2. Orientations/Refreshers/FDP Course of the teachers.

The following members were present in the meeting:

1. Abhijit Bhattacharjee
2. Prasanta Deb
3. Haradhan Saha
4. Bina Rani Tripura

**Resolutions:**

The following resolutions have been taken in the meeting:

1. Department-wise academic works done by the teachers shall be collected.
2. Hard copies as well as soft copies of the reports of workshops/seminars/webinars has to be given to IQAC
3. Certificates of Orientations/Refreshers/FDP Course of teachers will be sent to IQAC/Record keeping Committee
4. Prof. Seuli Das shall be empowered with NIRF data collection and submission to the IQAC.

**Action Taken Report**

1. Department-wise academic report has been collected.
2. Hard copies as well as soft copies of the reports of workshops/seminars/webinars has been submitted to the IQAC.
3. Certificates of Orientations/Refreshers/FDP Course of teachers has been sent to IQAC/Record keeping Committee
4. NIRF data has been collected and submitted to the IQAC.

Countersigned  
Principal  
Swami Vivekananda Mahavidyalaya  
Mohanpur, Tripura

19-10-2020  
DR. NIRMAL BHADRA  
Principal-in-charge,  
Swami Vivekananda Mahavidyalaya  
Mohanpur, Tripura (West)

Coordinator  
Internal Quality Assurance Cell  
Swami Vivekananda Mahavidyalaya  
Mohanpur, Tripura.

19/10/2020  
COORDINATOR, IQAC  
SWAMI VIVEKANANDA MAHAVIDYALAYA  
MOHANPUR, WEST TRIPURA





IQAC

SWAMI VIVEKANANDA MAHAVIDYALAYA  
MOHANPUR, TRIPURA.

A meeting of IQAC was held at Conference room on 28.12.2020 to discuss the following agendas.

1. Preparation of AQAR, 2019-2020
2. Preparation of Academic Calendar, 2019-20

Following members are present in the meeting:

- |                          |                          |
|--------------------------|--------------------------|
| 1. Abhijit Bhattacharjee | 8. Krishnadhan Sarkar    |
| 2. Prasanta Deb          | 9. Pulak Chakraborty     |
| 3. Seuli Das             | 10. Paramita Datta (Roy) |
| 4. Subhash Debnath       | 11. Lila Debnath         |
| 5. Mousumi pal           | 12. Rathindra Debnath    |
| 6. Bina Rani Tripura     | 13. Anita Majumder       |
| 7. Mery Rupini           | 14. Manju Das            |
|                          | 15. Haradhan Saha        |

**Resolutions taken:**

1. Academic calendar of 2019 will be prepared by the following teachers:

Subhash Debnath  
Krishnadhan Sarkar  
Pulak Chakraborty

Rathindra Debnath  
Tapan Banik

2. Sub-forms of the whole format of AQAR are distributed amongst all teachers. It is also decided that all teachers should complete the work within 31.01.2021

**Action Taken Report**

1. Academic calendar was prepared in time
2. The Sub-forms of the whole format of AQAR have been submitted partially

Countersigned

Principal

Swami Vivekananda Mahavidyalaya  
Mohanpur, Tripura.

31-12-20  
DR. NIRMAL BHADRA  
Principal-in-charge,  
Swami Vivekananda Mahavidyalaya  
Mohanpur, Tripura (West)

Coordinator

Internal Quality Assurance Cell

Swami Vivekananda Mahavidyalaya  
Mohanpur, Tripura.

31/12/2020  
COORDINATOR, IQAC  
SWAMI VIVEKANANDA MAHAVIDYALAYA  
MOHANPUR, WEST TRIPURA