YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	SWAMI VIVEKANANDA MAHAVIDYALAYA, MOHANPUR
• Name of the Head of the institution	Dr. Haradhan Saha
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	8119023165
• Mobile No:	9436132529
• Registered e-mail	svm.mnp@gmail.com
• Alternate e-mail	haradhansaha10@gmail.com
• Address	SWAMI VIVEKANANDA MAHAVIDYALAYA, MOHANPUR
• City/Town	Mohanpur
• State/UT	Tripura
• Pin Code	799210
2.Institutional status	
• Affiliated / Constitution Colleges	Affliated College of Tripura University
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**Tripura University**
• Name of the IQAC Coordinator	**Smt Sudipta Debbarma**
• Phone No.	**6009588340**
• Alternate phone No.	**6009588340**
• Mobile	**6009588340**
• IQAC e-mail address	**iqac.svm2018@gmail.com**
• Alternate e-mail address	**sudipta08agt@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.svmmohanpur.nic.in/upload%20in%20website/AQAR%202020-21.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.svmmohanpur.nic.in/23022023/Academic%20calender.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.06**	**2020**	**08/01/2020**	**07/01/2025**

6.Date of Establishment of IQAC	**14/12/2018**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Supply Materials	State Govt	2022	469000
Institution	Exam Fund	Tripura University	2022	262080
Institution	Administrative expenses	State Govt	2022	260000
Institution	Minor Works	State Govt	2022	618000
Institution	Procurement of Capital Assets	State Govt	2022	100000
Institution	Stipened	State Govt	2022	111954
Institution	TA Bill	State Govt	2022	30000
Institution	Office Expenses	State Govt	2022	92000
Institution	Book Grant	State Govt	2022	17000

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
• Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	3
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Five New Subjects have been introduced from Academic Session 2022-2023: Geography, Economics, Physical Education Philosophy, and NCC as per the recommendation made by NAAC Committee- 2019.

Academic Calendar has been prepared and uploaded on the college website

College Magazine published in November 2022

'Vocational Guidance Training Program' for the 6th Semester students conducted from 17.10.2022 to 10.11.2022

Awareness Program on Protection on Civil Rights Act-1955, The Scheduled Caste and Scheduled Tribe (Prevention of Atrocities Amendment) Act -1989 & Amendment Act-2015 & Amendment Rule -2016 held on 9th September, 2022. 2. Awareness Program on Domestic Violence was organized on 21.12.2022

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Introduction of New Subjects as per the recommendation made by NAAC Committee- 2019	Five New Subjects have been introduced from Academic Session 2022-2023: Geography, Economics, Physical Education and Philosophy
Preparation of Academic Calender	Academic Calendar has been prepared and uploaded on the college website
Publication of College Magazine	College Magazine was published in November 2022
Coaching on Skill Development for Final Year Students	'Vocational Guidance Training Program' for the 6th Semester students was conducted from 17.10.2022 to 10.11.2022
Adoption of five new Villages by the College	Five new villages were adopted by the college in September, 2022
Awareness Programs on different themes	Awareness Program on Protection on Civil Rights Act-1955,The Scheduled Caste and Scheduled Tribe (Prevention of Atrocities Amendment) Act -1989 & Amendment Act-2015 & Amendment Rule -2016 held on 9th September, 2022. (2). Awareness Program on Domestic Violence was organized on 21.12.2022

13.Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	30/01/2023

15.Multidisciplinary / interdisciplinary

As per the Revised University framework, Students Joined from during every academic year have been offered with multidisciplinary courses such as Environmental Studies, Indian Culture and Heritage, Information and Communication Technology

16.Academic bank of credits (ABC):

Swami Vivekananda Mahavidyalaya being a Government Degree College is affiliated with Tripura University. So, the decision regarding the Academic Bank of Credits (ABC) was in the purview of Tripura University.

17.Skill development:

The College was introduced a skill course on Mushroom Grower (Job Role Mushroom Grower /AGR / Q7803) under PMKVY-3.0 SKILL HUB INITIATIVE (Scheme PMKVY-3.0-CSCM-STT) in College premises in the Academic year- 2021-22 to train unemployed youth. Ten candidates had successfully completed the course and got qualified in the exam conducted by MSAG Skill India and got the certificate from Agriculture Skill Council of India recognized by NCVET.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Students of Swami Vivekananda Mahavidyalaya, Mohanpur are offered two courses as part of introducing rich Indian Knowledge System. These are: Indian Culture and Heritage , Bengali , Kokborak language in Arts / Humanities.Besides this History and Geography were offered as subjects in Humanities and Science.From the syllabus the students are able to learn various aspects of Indian Culture ,Tradition ,heritage ,values and practices of ancient India.As of now these courses are offered in offline mode.However,during COVID 19 pandemic the college offered these couses in online mode. The HEI aspires to offer such type of online courses in future with the introduction of NEP 2020.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college is offering Bachelor's Degrees under various programs. In this age of cut-throat competition, it is essential to secure a minimum of at least 50% of marks at the UG level for gaining better opportunities in higher education and to avail various job

opportunities. Therefore, our college endeavors to achieve this goal.

20.Distance education/online education:

The distance education programme is not functional at present as the affiliating university (Tripura University) couldn't get permission to run UG programmes under distance education. (As it is pertinent for affiliating universities to either break into the top 100 of the NIRF ranking or the affiliating university has to acquire at least 3.01 during NAAC accreditation. the affiliating university lacks both these criteria).

The Distance Education Centre was set up in the college in 2012. Since then the college has been offering BA General Degree Programmes till 2019. The last batch of BA Distance Education to the College was in 2019-20 & passed out in 2022.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	90

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	1909

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	405

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**304**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**26**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**26**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**16**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**203**
4.3 Total number of computers on campus for academic purposes	**11**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Affiliating University controls the up-gradation and revision of

the syllabus from time to time, though the college has a limited role in the revision and up-gradation of the syllabus. The college has a mechanism for effective, documented curriculum delivery. At the commencement of every semester, faculty members provide the students with individual time plans and reading lists for each course which are displayed in the classrooms. These time plans are synchronous with the academic calendar so that a student can cope with the curriculum with a degree of clarity, viz. what portion of the curriculum will be delivered within the stipulated time frame, etc. Besides traditional lectures and seminars, infrastructure for the use of ICT in classrooms, like Powerpoint presentations and audio-visual support are available to make the delivery of the curriculum effective and make the learning interesting. Group discussions are held to make the curriculum delivery more student-centric. Regular tutorials are held. Internal assessment is done transparently with examined scripts shown to students. Interpersonal skills are enhanced through active participation in NCC and NSS units. Academic, Social, and Cultural activities of the students of the college are highlighted and documented through the College Website regularly.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.svmmohanpur.nic.in/upload%20in%20website/Photos%20for%20Magazine%20(1).pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The evaluation of the students plays a pivotal and integral role in assessing the efficacy of the entire teaching-learning system. The academic system of the college follows a CBCSformulated by Tripura University. The examinations are held on a semester basis wherein the students of Bachelor of Arts (BA), and Three Years Degree Programme General (TDPG) gets 20% weightage in the internal examinations/evaluations, and 40% weightage is given in the final exams. The students of Bachelor of Arts Honours (BAH), and Three Years Degree Programme Honours (TDPH) get 20% weightage in the internal examinations and 80% weightage in the end-semester examinations. The students of Bachelor of Science (BSc), TDPG get a weightage of 20% in the internal examinations, 40% in practicals and 40% for descriptive questions. The students of Bachelor of Science honours (BSCH), TDPH get 20% weightage in the internal examinations,

40% in practicals, and 40% as descriptive questions. Continuous evaluation is conducted for the internal assessments of the students in the form of Unit Tests, Oral Presentations, Project writing, Home-Assignments, Observation, Field-Tours, Site Visits etc.

However, due to the COVID pandemic restrictions several changes had to be made to the academic calendar to ensure the safety of students.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	https://www.svmmohanpur.nic.in/23022023/Academic%20calender.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University **B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

23

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	[View File](#)
Brochure or any other document relating to Add on /Certificate programs	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

30

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

30

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institute believes in giving equal rights and opportunity to all irrespective of class, creed & gender. Tripura University has

included Human Rights & Gender Studies in its curriculum as soft skills of 4 credits for the students of the final semester. Being a co-educational institution both genders are sensitized, and given proper orientation through the syllabus in different subjects like Bengali, English, Political Science, Kokborok, History and Education etc. The NCC & NSS wings of our college enrol both Boys and Girls. Out of six government degree colleges started in 2012, SVM Mohanpur holds the distinction of introducing NCC (Boys & Girls Wing), NSS programmes and a plethora of other programmes which are held regularly. Through these programmes, students are sensitized towards various social issues and challenges, thereby clearly emphasizing the role of the college in inculcating human values. Teachers of this college have been holding integrity, impartiality and punctuality of the highest order in their professional as well as personal lives by maintaining the code of ethics. These qualities in turn make them role models amongst students in particular and the community as a whole.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

39

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	https://www.svmmohanpur.nic.in/upload%20in%20website%20for%20naac/Feeedback%20form.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

3193

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

368

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institute organizes special programs both for advanced learners & slow learners.

- **Personal doubt-clearing sessions are held for slow learners in all the departments, where the doubts and problems of students are addressed on a regular basis.**
- **Special lectures are organized by various departments for slow learners to catch up with their respective classes.**
- **Various online study/lecture materials are being provided to these students for a better understanding of various concepts in different disciplines.**
- **Assignments and projects are given to all the students (both advanced learners & slow learners) based on their understanding and problem-solving skills.**
- **Notes are also sent through google classrooms/WhatsApp etc.**
- **before the end-semester examinations, all the departments take special revision classes, and along with that the pattern of questions, suggestions, and ways to answer questions in the examination hall are being discussed.**

File Description	Documents
Link for additional Information	https://www.svmmohanpur.nic.in/upload%20cri%202/2.2.1.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1385	27

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute organizes workshops and webinars regularly.In addition,educational tours and Field Trips as per the syllabus requirements of Tripura Universityare undertaken regularly to make the students understand the importance of team-work and also to give them a taste of experential learning:

- **Department of Political Science conducted an educational tour**

for the students to Tripura Tribal Autonomous District Council (TTADC), Khumulwng, Tripura. Students and faculty members visited the Council Bhavan and Library of TTADC on 23.12.2022.
- Department of Zoology conducted a study tour on 14.11.2022 for students of third and fifth semester students to Tepania Eco-Park to study the flora and fauna of that area.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.svmmohanpur.nic.in/upload%20cri%202/2.3.1.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The presence of Information and Communication Technology (ICT) undoubtedly helped us in many ways of learning for students and teachers and helps the latter to interact with students. In our institution, the faculty members havebeen using the ICT tools such as Digital Pen & Pad, Demonstrative Videos (D-Vid), besides using the ICT tools like Internet, AVs, PowerPoint Presentations, etc. during the online classes in Covid 19 pandemic where students were not allowed for offline classes. In the Post-pandemic period too, the teachers of various departments continued blended mode of teaching. At the beginning of every academic year, each full-time teacher is assigned mentorship for one of the six houses made with the students of different courses. Personal problems faced by the student are addressed and referrals to the counsellors are made accordingly.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.svmmohanpur.nic.in/upload%20cri%202/2.3.2.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest

completed academic year)

2.3.3.1 - Number of mentors

27

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

27

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

09

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data

for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

70

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college follows criteria for an internal evaluation system through various criteria decided by the various departments of the College. All the circulars are communicated on notice boards from time to time, they are also given. The faculty informs and elaborates on the syllabus, its objectives, and paper patterns to students at the beginning of the session.Thus, the system provides ways and means to ensure its creditability and reliability. Teachers are assigned central invigilation duties by the examination committee of the College. Question papers are prepared as per the actual format of the University questions in mind. At the beginning of every academic year, each full-time teacher is assigned mentorship for one of the six houses made with the students of different courses. College internal exams are held twice separately for each and every semester in an academic calendar. Various criteria for the internal evaluation processes implemented by the college are Internal Assessment Tests, Projects, Seminars, Class Presentations, Sessional/Pre-Semester Examinations, Practical examinations, Viva-voices, Group discussions, and Monthly Assignments. The results and marks of internal marks and practical marks are communicated to the university as per schedule. Practical examinations are strictly conducted with adherence to university rules.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.svmmohanpur.nic.in/upload%20cri%202/2.5.1.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has to follow the Tripura university guidelines for evaluation of both continuous internal evaluation systems as well as end-semester exams. Continuous evaluation is carried out throughout the year through regular tests, objective tests, projects, student paper presentations, seminars etc. Some departments take regular, weekly tutorials. Remedial instruction is given to slow learners and challenged students. Internal examinations help to prepare the students for University Examinations. The teachers explain about as to how scoring by the students can be better in forthcoming examinations by expressing themselves more appropriately in response to questions. The life science departments in keeping with UGC guidelines have minimized the used of live animals. In every subject there is a requisite number of equipment for laboratory experimental work as well as material for teaching and evaluation. For project report a unique practice of online pre-viva for students is conducted before the final viva-voce examination. Students are also encouraged to present papers in conferences and seminars. After the completion of each Internal examinations in every semesters, the students are shown their evaluated answer scripts so that they can assess their own strength and weakness in attempting any particlar questions. Further, it creates a sense of transparency and unbiasedness in Teacher-Student relationship.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.svmmohanpur.nic.in/upload%20cri%202/2.5.2.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Yes, both Teachers and students are aware of the stated program and course outcomes of the programs offered by the institution and were laid down by the Tripura University (Central University). In strict compliance with the objectives of Outcome-Based Education (OBE), the Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs) are framed by the respective departments of Tripura University offering theconcerned program after rigorous consultation with college faculty members and the stakeholders. After framing, the same is widely propagated and publicized through various means

such as display and/or communication specified hereunder. Website Curriculum /syllabus books Classrooms Department Notice Boards Student Induction Programs Faculty meetings Library The HODs in consultations with other faculties of the department prepare the PSOs. POs incorporate many areas of inter-related knowledge, skills, and personality traits that are to be acquired by the students duringtheir graduation. The Course Outcomes are prepared by the course coordinator in consultation with concerned faculty members teaching the same course, which is recruited by Tripura University. Finally, they are discussed in the concerned department's BOS meeting coursewise and approved. The POs/PSOs and COs of the program are published through electronic media at the college website.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.svmmohanpur.nic.in/upload%20cri%202002/2.6.1%20(1).pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

CO Attainment Assessment methods include direct and indirect methods. The process of course outcome assessment by the direct method is based on -

1. Mid Examinations are conducted twice a semester and each ofthem covers the evaluation of all the relevant COsattainment. 2. Semester End Examinations descriptive, and a metric forassessing whether all the COs are attained.

The indirect assessment is done through the course end survey.Rubrics are formulated for the assessment of Laboratory, Project, Seminar, and Internal Assessments. % of CO attainment >=70% >=60% &< 70% >=50% &< 60% <50% CO attainment level 3 2 1 0 The COs of each course is mapped to POs & PSOs with a weightage of 3 (Strong), 2 (Medium), and 1 (Weak). The value obtained for CO attainment is multiplied by 1 for strong, 0.8 for medium, and 0.6 for low correlation with the PO. Assessment of Course outcomes The course outcomes of a practical course should satisfy at least one or more of the defined program outcomes.Percentage of students who score more than 80% marks in each measured criterion is taken for calculating CO attainment.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://www.svmmohanpur.nic.in/upload%20cri%202/2.6.1%20(1).pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

303

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	https://www.svmmohanpur.nic.in/upload%20cri%202/2.6.3.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.svmmohanpur.nic.in/upload%20in%20website%20for%20naac/Students'%20Satisfaction%20Survey%202022.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	https://www.svmmohanpur.nic.in/upload%201082023/3.1.1.pdf

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

1

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

1

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

1. Participated in Republic Day cultural competition in Mohanpur School ground and won 3rd prize. 37 NCC Cadets and 1 ANO took part in the said program on 26.01.2022.

2. Awareness Rally was organized against the use of plastic (highlighting the hazards of plastic) along with plastic plogging. 37 NCC Cadets and 1 ANO took part in the said program on 02.04.2022.

3. Participation in the extempore speech competition in the State Book fair-2022. 05 NCC Cadets took part in the said program on 05.04.2022.

4. Four Cadets donated blood for cancer patients on 07/05/2022 &

16/05/2022.

5. Cyclothon was organized on World Bicycle Day. 36 NCC cadets participated in the program on 03.06.2022.

6. Donation for the Assam flood relief fund was made by 45 NCC cadets on 02.07.2022.

7. 37 NCC cadets participated in the drill competition at the Sub-division level at Mohanpur Class-XII School ground and were rewarded with the 3rd Prize in the Armed Force drill squad category on 15.08.2022.

8. A survey with 17 NCC cadets was conducted to access the vaccination status of children in the adopted village –Harinakhola Gram on 05.09.2022.

9. Under the aegis of the 'Prati Ghore Sushashan' project by the Government of Tripura, five villages are adopted by SVM, Mohanpur:1)Fatikchhera 2) Harina Khola 3) Satdubia 4) South Taranagar and 5) Mohinipur.

10. An awareness program on 'Domestic Violence' was organized in the Anganwadi Centre of Harina Khola (Adopted village of the college) under the Mohanpur subdivision, on 21.12.2022.

File Description	Documents
Paste link for additional information	https://www.svmmohanpur.nic.in/upload%20cri%202/adopted%20village.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

13

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

288

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- **The college started its journey with only one programme i.e. Bachelor of Arts (General) in 2012. Later, B.A. Honours (Education, History, Bengali, Political Science and English), B.Sc. (Bio) Honours (Botany, Human Physiology and Zoology), B.Sc. (General) and B.Com. (General) were gradually introduced. Geography, Economics, Philosophy, Physical Education and NCC were introduced in 2022.**
- **The College administrative block has a sufficient number of**

rooms and adequate equipment for administrative work.
- There is a moderately-sized hall for conducting various programmes. The block consists of a Principal's room, Office room, IT Lab, Examination room, Smart classroom, IQAC room, Conference Hall, NSS and NCC rooms.
- The academic block consists of sixteen classrooms, Six Laboratories, fourteen departmental rooms, teachers' common room, separate common room for girls and boys. Each classroom is equipped with an adequate number of benches, lights, fans and blackboards. With the introduction of new subjects, there is an increasing demand for new classrooms.
- The library is on the ground floor of the administrative block. Separate reading rooms are assigned for teachers and students for reading and other activities.
- Supporting facilities includeCanteen for staff and students, a water purifier, and a Vehicle parking zone which is located away from the academic building.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.svmmohanpur.nic.in/upload%2025.7.23/Classroom.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Games, rest, recreation, and other activities are just as important to humans as academics. Humans require time for amusement, games, sports, and rest because they cannot always be working. In order to minimize the monotony of the students and faculty members, the college offers facilities for cultural activities, sports, games, and yoga to everyone.

Games & Sports

- There is a playground on the campus where various sports and games are played. Every year, the college hosts an Annual Sports Day. Both teachers and students enthusiastically take advantage of the opportunity to participate in the events. Important National Days such as the Republic Day, Independence Day, Constitution Day, etc. are observed in the college, and students and faculty members assemble at the playground for oath-taking and other rituals.

- Indoor Games such as Ludo, Carrom, Chinese Chequers, and Chess are available.
- Outdoor Games: Football, Cricket (Along with Accessories

Cultural Activities

The College also organizes cultural activities on various occasions-

- Tabla (One set), Harmonium, and Sound system are available in proper working condition.
- Both students and teachers participate in various activities like recitation, debate competitions, music, and dance programs etc.

Gymnasium

- The College plans to start an open gym in the near future.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.svmmohanpur.nic.in/photos2022.htm

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.svmmohanpur.nic.in/upload%2025.7.23/Computer%20Lab%20.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

168302

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

In any educational set up, the Library is an indispensable support mechanism in achieving the objectives of the teaching-leaning process.

- The College has a dedicated roomin the Administrative Block as a Library. The room is spacious enough to accommodate a large number of books comprising different titles from varied disciplines.
- At present there is One full-time Librarian.
- The faculty members of the institution extend their help in every possible wayto keep the library functioning for the benefit of the students.
- A separate reading room is provided so that both students and teachers get the opportunity to read without any interruptions.
- The students are allowed to borrow books using their Library Cards.
- The college conducted an internal audit to check the status of library books and other assets in the month of November 2022.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.svmmohanpur.nic.in/upload%2025.7.23/Library.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   **E. None of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

31

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- **The College has a computer Laboratory with a requisite number of computers which are made accessible to the students to instill IT skills in them.**
- **Also, the college has developed a Smart Classroom and an ICT-enabled seminar hall.**
- **The college has twenty (13) Desktops and three (3) Laptops. Among these, 08 computers are used by the students, and the rest are used for administrative and academic purposes. Other ICT equipment such as printers, photocopiers, projectors screens, and speakers are also available in adequate numbers.**
- **With the use of HRMS (Human Resource Management System), all faculty and staff salary-related issues are handled electronically, along with other financial activities.**
- **The college now uses mobile hotspots to access the internet (The Department of Higher Education, Tripura, has committed to installing high-speed internet, and the college administration is taking steps to ensure the college runs smoothly.)**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.svmmohanpur.nic.in/upload%2025.7.23/Computer%20Lab%20.pdf

4.3.2 - Number of Computers

13

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution   `E. < 5MBPS`

File Description	Documents
Upload any additional Information	<u>View File</u>
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

`286302`

File Description	Documents
Upload any additional information	<u>View File</u>
Audited statements of accounts.	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

In SVM, Mohanpur, there are established systems and procedures for maintaining and utilizing the available facilities, some of which are listed as under:

- **Laboratory: Lab facilities are made accessible to all the students of the concerned departments with the help of the teachers.**
- **Library: Books purchased for the library are enlisted in the register. Students are issued individual library cards and all entries are recorded in the Book Lending Register. To ensure the retainment of the library resources, students are asked to submit the clearance certificate failing which their mark sheetsare withheld. Return of the borrowed books is mandatory**

> in case of both students and faculty members at the time of leaving the institution.
>
> - **Sports Complex: The games and sports section in the institution is being looked after by the Physical Instructor (PI) who maintains the games and sports register and also keeps a record of all the sports equipment available in the college.**
> - **Computer:The institution has a sufficient number of computers that are being used for different purposes. The computer Lab is maintained by the IT faculty. Classroom: The institution has a sufficient number of classrooms that are spacious, well-lit, and offer full-fledged facilities to the students.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.svmmohanpur.nic.in/laboratory.html

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1311

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://www.svmmohanpur.nic.in/things%20to%20upload/SVM%20VGT.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

39

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

39

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

16

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

6

File Description	Documents
Upload supporting data for student/alumni	<u>View File</u>
Any additional information	**No File Uploaded**
Details of student progression to higher education	<u>View File</u>

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

05

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	<u>View File</u>

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

13

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Students' Council of SVM, Mohanpur, became functional in 2013, following the guidelines from the Department of Higher Education. Members of the Council effectively participate in the college's activities and extend support to the Teachers and Students whenever the need arises. The Council helps the students in the admission process and makes them familiar with the college environment. It helps organize different co-curricular programs in the college, establish effective communication between students and authority, and maintain discipline on the college premises. The Council Members are also members of important committees of the college such as the Anti-ragging Committee, Internal Quality Assurance Cell, Internal Complaint Committee, etc. This year (2020-21) the election of the Council has not yet been done as we are yet to receive any notification from the department in thisregard.

File Description	Documents
Paste link for additional information	https://www.svmmohanpur.nic.in/photos2022.htm
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

20

File Description	Documents
Report of the event	<u>View File</u>
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of Swami Vivekananda Mahavidyalaya, Mohanpur, was established in the year 2018 and it was officially registered on 29th January 2019, vide Registration No. (8082) with members who were former students of the college. Although the members are less in number now but it is gradually increasing with a good number of graduating students every year. The Alumni association has taken some initiatives for the betterment of the college and society as a whole. The Association provides, from time to time, suggestions for the upliftment of the college for introducing new courses and maintenance of academic endeavour. Members of the Alumni association have extended their help during several Cleanliness Drive Programs / Swachhata-related programs and other activities organized by the college such as Blood Donation Camps, Disaster Management Awareness Programs, etc.

In 2022, the Alumni, with help and support from the current students, organized a week-long 'Blood Group Sample Testing Camp' in the college from 11-10-2022 to 18-10-2022. Doctors of IGM Hospital, Agartala, supported the cause with their presence. The program was greatly appreciated by all.

File Description	Documents
Paste link for additional information	<u>https://www.svmmohanpur.nic.in/things%20to%20upload/5.4.1.pdf</u>
Upload any additional information	<u>View File</u>

5.4.2 - Alumni contribution during the year (INR in Lakhs)   `E. <1Lakhs`

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

`The governance and management of SVM, Mohanpur, are truly in tune with the imaginative and prescient mission of the institution:`

`1. The institution offers counseling to the students and their guardians bearing on the reality that commencement in any discipline with appropriateconsequences and dynamism in phrases of presentation constantly a wider scope for employability in each public and personal service sectors.`

`2. Improving learning outcomes of the students: Unless the learning/course outcomes of the students are enhanced and accelerated, the scope for better employability will be limited. Therefore, to enhance the emploaybility skills most of the students, they're introduced to computer fundamentals and e-learning with the aid of smart classes.`

`3. Augmentation of reaseach activties: A number of faculties are engaged in research work. They have participated in many national and international seminars (both offline & online) over the years. They have many research publications in reputed national and international journals as well as book chapters.`

File Description	Documents
Paste link for additional information	https://www.svmmohanpur.nic.in/upload%20naac%202023/core%20values.pdf
Upload any additional information	[View File](#)

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal consults with the members of the Teachers' Council, College Development Committee, Faculty Members, Parents, Students, Alumni association, etc. on a regular or need basis. Different sub-committees of the college engaged in the management of academic and administrative activities are:

1. The Admission Committee looks after the admission process.

2. The Academic Committee prepares the routine & academic calendar. HODs prepare the blueprint for achieving the course objectives with the help of other faculty members.

3. The Examination Sub-Committee guarantees the smooth conduct of the sessional and semester examinations.

4. The Cultural Sub-Committee arranges cultural programs on different occasions.

5. The Placement Cell takes a number of initiatives for raising awareness among the students on various jobs available and opportunities for higher studies.

6. The IQAC has been undertaking activities for the change of the scholastic segment as well as the quality of teaching learning.

7. An Anti-Ragging Committee has been formed.

8. The Seminar Committee, in collaboation with the IQAC,has organized Seminars on 17.04.2022 and 09.09.2022.

9. An awareness program on 'Domestic Violence' was organized by the Anti-sexual Harrassment Committee.

10. NCC (Boys & Girls) and NSS have done a commendable job in the recent past.

File Description	Documents
Paste link for additional information	https://www.svmmohanpur.nic.in/upload%20in%20website%20for%20naac/teachers'%20council.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Principal regularly meets with department heads and the Conveners of different sub-committees,the Students' Council to review policies, plans, and potential implementation strategies. The college has its own strategic plans for its development, such as:

1. Introducing subjects such as Psychology, Physics, Chemistry, and Mathematics.

2. Construction of Solar Power Plant, Hostels, Auditorium, and NCC Training Academy are in the future plan of the college.

3. Collaboration with local SHGs for recycling of paper and other craft-related activities.

4. Installation of Sanitary Vending Machine in the college.

Admission of Students: The rules and regulations of Tripura University are being followed.

Research and Development: Teachers are motivated to participate in conferences, seminars ,workshops, and training programs and enrolmentin Ph.D.

Examination and Evaluation: The examination process follows the guidelines of the Tripura University. Continuous multimodal evaluation is conducted for the Internal assessment of students in the form of Unit Tests, Oral Presentations, Project writing, etc.

Curriculum Development: The College follows the prescribed syllabus and curriculum designed by Tripura University. Fournew subjects have been intrioduced from 2022-2023.

Teaching - Learning: The college follows the student-centric approach viz. experiential learning, participative learning, and problem-solving methodologies to enrich students' learning experiences.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File]()
Paste link for additional information	https://www.svmmohanpur.nic.in/upload%20cri%202/6.2.1%20(2).pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

1. Organizational structure: Major policy decisions are taken by the Director of Higher Education, Govt. of Tripura. At the College level the, Principal is the apex authority who is assisted by the Secretary of Teachers' council, Convenors of different subcommittees, and all HODs.

2. Functions of the Principal: The Principal effectively implements all the Academic guidelines received from Tripura University and Administrative guidelines from the DHE.

3. Service rules: All the employees of the college follow Tripura Civil Services (Conduct) Rules, 1988.

4. Procedures: Standard Administrative Procedures and Office Procedures are followed.

5. Recruitment Policy: Recruitment examinations of Regular faculty and non-teaching staff are conducted through TPSC. Recruitment of Guest Faculties is done following the UGC Rules. Supporting staff are outsourced through the Co-operative Society.

6. Promotional policies: The career Advancement Scheme (CAS) of the regular Faculty Members are done by the DHE. Promotion of NonTeaching & Non-UGC Staff is done as per the policies of the Govt. of Tripura.

7. Grievance Redressal Mechanism: The College has Grievance Redressal Cell, Anti-Sexual Harassment Committee, Internal Complaint Committee (ICC), and Anti-Ragging Committee. All Grievances are sincerely addressed. The college website has a dedicated space for recording online complaints.

File Description	Documents
Paste link for additional information	https://www.svmmohanpur.nic.in/upload%20cri%202/6.2.2.pdf
Link to Organogram of the Institution webpage	https://www.svmmohanpur.nic.in/upload%20cri%202/6.2.2.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The salary component and other monetary benefits are given as per the recommendations of the UGC (for teaching staff) & State pay commissions (for non-teaching staff) respectively:

1. Annual increment of @3% is given every year (in July)

2. Admissible Dearness Allowance is given as per state government notification.

3. Promotion & CAS benefits are given as per the guidelines of the UGC/State Government.

4. General Provident Fund (GPF) Account is available for the regular staff (for those who joined on or before 30th June 2018).

5. Contributory Provident Fund (CPF) shall be availed by the rest (employees joining on or after 1st July 2018).

6. Medical Bills are reimbursed in the case of Group A & B employees. A monthly medical allowance is given to group C & D employees. 7. Staff can avail leave on various grounds viz. EL, CL, CCL, HPL, ML, etc as per service rules.

8. On the completion of the Ph.D. program, the faculty members receive monetary benefits as per the recommendation of the UGC. All regular employees enjoy other benefits like HRA, DA, Gratuity, and Group Insurance schemes as per State Govt. norms.

9.All regular employees enjoy other benefits like HRA, DA, Gratuity, and Group Insurance schemes as per State Govt. norms.

File Description	Documents
Paste link for additional information	https://www.svmmohanpur.nic.in/things%20to%20upload/6.3.1.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

7

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal is the systematic evaluation of the performance of an employee. It encourages the accountability and responsibility of the employees. An employee's abilities, accomplishments, and rate of growth or lack thereof—are assessedduring such annual review, performance review,oremployeeevaluation. Confidential performance appraisals are

regularly filled in and used positively in SVM, Mohanpur:

1. The college has begun a feedback system for the students to know the strength and areas needed for improvement.

2. The Gazetted officers are given Annual Confidential Report (ACR) formats for their self-appraisal annually. The ACR is assessed by the Principal and then sent to the Directorate of Higher Education for further action; on the basis of this ACR, Career Advancements i.e. promotions are given. It is mandatory for an officer to achieve an ' EXCELLENT/VERY GOOD' grade for getting promotions/CAS.

3. Non-teaching staff is given an appraisal during their promotion only. Their performance is regularly assessed by the Principal by their work, behavior, camaraderie, and sincerity. Necessary directions to the non-teaching staff for his/her improvement are given regularly. They are deputed regularly for training at SIPARD (State Institute of Public Administration and Rural Development, Tripura) for capacity building.

File Description	Documents
Paste link for additional information	https://www.svmmohanpur.nic.in/things%20to%20upload/6.3.5.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The internal audit of the financial accounts of the college is already conducted by the State Government Directorate of Audit Department two times after the establishment of the college. The audit staff of this department verified and inspected the Cash Book (Both Government and Non-Government Fund), Store Register, Bill Register, Cheque Register, Acquittance Roll, GPF Register, Income Tax Register, etc. of the college with the help of relevant documents, memos, receipt copies, challans, etc. The external audit of financial accounts is not yet conducted.

File Description	Documents
Paste link for additional information	https://www.svmmohanpur.nic.in/upload%201082023/bill%20register.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2424021

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Principal and the DDO ensure that the fund sanctioned is utilized for the specific purpose for which it has been obtained. DDO monitors and supervises the mobilization of funds. On receipt of any fund, it is recorded in the head-wise appropriation registers. The Principal, in consultation with the purchase committee/concerned department, follows the formalities for the utilization of funds. Quotations are sought and then following the required formalities 'Supply Order' is given to the primary marketing system governed by Govt of Tripura for the purchase of various items. Concerned departments are consulted for optimal utilization of resources and protocols are followed for utilization of resources in the labs and library.

A College Development Committee has already been set up as per the guidelines of DHE, Govt of Tripura, to sort out the prioritized areas to be developed, thereafter the strategies are being finalized for mobilization of funds & for its optimal utilization of resources. The college is also looking forward to seeking & acquire

the funds of local MLA & MP to develop the prioritized areas.

File Description	Documents
Paste link for additional information	https://www.svmmohanpur.nic.in/upload%20cri%202/6.4.3.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) was established on 17th December 2018. The IQAC has the freedom to formulate quality policies and work on their implementation as discussed and planned in several meetings conducted in the year.

1. The IQAC of SVM, Mohanpur, at present is functional at large due to reason that it was accredited by the NAAC in 2019.

2. The IQAC of this college had conducted several meetings to form an institutional policy and accordingly all staff members are working on it.

3. The IQAC has been undertaking initiatives for the improvement of the academic section as well as the quality of teaching-learning.

4. The Cell not only assures the quality improvement of students and teachers but also had taken steps to develop the quality of office staff and teachers by providing seminars with the help of IT and Digital Services for teaching faculties.

5. The IQAC, in collaboration with different departments, conducts various awareness programs in the adopted villages of the college.

File Description	Documents
Paste link for additional information	https://www.svmmohanpur.nic.in/upload%20cri%202/adopted%20village.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations

and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Academic Committee of the college is vested with the responsibility to continuously review the teaching-learning process.

1. All the teaching faculties are consulted at the time of any major decision related to teaching and learning practices and then it is finalised in the Teacher's Council meeting.

2. Moreover, the administration organises meetings with departmental heads to discuss various issues related to the teaching-learning process, such as the purchase of laboratory equipment, glass goods and chemicals for the Science Departments.

3. Various proposals were put forward for infrastructure development in the college campus, such as the construction of a modern scientific lab for academic purposes, a Library building, construction of a full-fledged playground, college garden etc.

4. The college administration is trying hard to acquire Physical Sciences, and expand the humanities with more subjects.

File Description	Documents
Paste link for additional information	https://www.svmmohanpur.nic.in/upload%20in%20website/ARIIA%20_%20Atal%20Ranking%20of%20Institutions%20on%20Innovation%20Achievements.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.svmmohanpur.nic.in/notices/NIRF%202022.pdf
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- **The College strives to provide a safe, secure, and stress-free environment to all its students and employees.**
- **The College has an Anti-Sexual harassment Cell to look into matters related to any sort of undesirable incidents that occur with women employees and girl students. All such incidents may be reported to grievanceandredressalcell.svm@gmail.com**
- **With a view to sensitizing students and staff about gender equity, the College organizes various programs related to gender equity such as - International Women's Day, Awareness against Domestic Violence, etc.**
- **The annual gender sensitization action plan includes activities such as spreading awareness on menstrual hygiene, domestic violence, etc. in and outside the college campus.**
- **The College provides every possible facility for women on campus such as separate washrooms for male and female students and staff, and separate Common Rooms for boys and girls students.**
- **Girl students get scholarships like Post-matric scholarships for SC/ST/OBC, Dr. B.R Ambedkar Post-matric scholarship for EBC (UR) by State Government, and Post Matric Scholarship Scheme for minorities.**
- **The Govt. of Tripura has waived all kinds of fees for girl students enrolled in UG Courses, such as College Development Fee, Library Fees, Laboratory Fees, Annual Fees, and so on.**

File Description	Documents
Annual gender sensitization action plan	https://www.svmmohanpur.nic.in/upload%20cri%202/adopted%20village.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.svmmohanpur.nic.in/upload%20in%20website%20for%20naac/7.1.1.jpeg

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College management sincerely believes that a clean environment is vital because it can help improve the health and well-being of all humans. Hence, it strives to keep the college campus pollution-free, plastic-free, and noise free.

- **Solid Waste Management:The College has a great concern about a clean environment. In order to keep the campus clean, solid waste is managed very tactfully.**
- **For disposal, the solid waste is segregated into degradable and non-degradable waste**
- **The degradable solid waste is dumped into a pit and the non-degradable waste is carried away by a Municipal garbage truck.**
- **E-waste Management:1. Since the College is under the constitution of the Government, e-waste cannot be disposed of without permission from Government bodies responsible for e-waste management. Thus, waste products are kept safely to avoid environmental hazards.**

- **The college gives less importance to using CDs and DVDs.**
- **All the teaching staff, non-teaching staff, and students are trained to save their data in Google Drive. Moreover, the Computers that get out of order are repaired and reused.**
- **No e-waste to date has been disposed of from this institute yet.**

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File]()
Geo tagged photographs of the facilities	https://www.svmmohanpur.nic.in/upload%20naac%202023/7.1.3.pdf
Any other relevant information	[View File]()

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File]()
Any other relevant information	[View File]()

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	[View File](#)
Certificates of the awards received	[View File](#)
Any other relevant information	[View File](#)

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College campus is a platform where students of diverse cultures, religions,communities, linguistic and socio-economic backgrounds assemble to acquire knowledge. Hence, it becomes the prime responsibility of the institution to pay attention towards the creation of a cohesive environment as well as to maintain peace and harmony among the learners. With the view to providing an inclusive environment to the learners amid the cultural, regional, linguistic and socio-economic diversity prevalant in the campus, various activities are organized throughout the year.

- **Students are encouraged to showcase their respective cultures through different art forms such as dances, songs, etc. in various cultural programmes.**
- **To show love and respect for diverse linguistic backgrounds, International Mother Language Day, Kokborok Day, Bharatiya Bhasha Utsav etc. are observed every year.**
- **Safai Abhiyan, Blood Donation camps are organized to promote a feeling of teamwork and brotherhood among the learners.**
- **Students selflessly volunteer for awareness campaigns on the menace of drugs, plastics and programs on gender equity.**
- **Value education classes are conducted every week to instil the values of self-discipline, self-esteem, integrity, empathy towards peers and others.**
- **The College plans to introduce workshops on meditation and mental health for its students and faculty members.**

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College has always believed that the true purpose and main function of education is the development of an all-round personality of the students. Keeping this in mind, the college holds regular Value Education classes through the 'Vivekananda Study Circle' the objective of which is to disseminate the ideology, philosophy, thoughts, and social justice of Swamiji among the young minds.

The various activities performed by the students of the College for inculcating values and realizing the importance of values, rights, duties, responsibilities are summarized as follows:

1. To build awareness regarding constitutional rights and duties among the students, 'Constitution Day' is observed every year on 26 November, in the college through the reading of the Preamble.
2. To promote Universal Values and Ethics, the Institution conducts 'Pathachakra' in the Vivekananda Study Circle. The session is held every Friday and is attended by both teachers and students of the college.
3. NCC Cadets and NSS Units of the college actively participate in all the activities of the college and even in the activities conducted in the adopted villages of the college to strengthen community interaction.
4. The College is planning to start a 'Cloth-bank' for distribution of New/Old (washed)clothes to the adopted villages.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

India is a land of great inspiring personalities who have left an indelible mark in various fields - educational, social, cultural, political and so on. The College, with a view to build awareness among the students about the contributions of those great personalities and to commemorate their great deeds and sacrifices, celebrates national and international commemorative days, events and festivals every year:

- **January:The Colleges celebrates Yuva Diwas (12 January), Kokborok Day (19 January), Parakram Diwas & Netaji's Birthday (23 January) and Republic Day (26 January)**
- **February: International Mother Language Day (21 February),**

Saraswati Puja are celebrated with much pomp and grandeur.
- **March: International Women's Day (9 March), Holi celebrations are held every year.**
- **April:Birth anniversary of Dr. B.R.Ambedkar (14 April).**
- **May: Birth anniversary of Rabindranath Tagore (9 May) and Kazi Nazrul Islam (26 May)**
- **June: World Environment Day (5 June) & International Yoga Day (21 June), International Day Against Drug Abuse and Ilicit Trafficking (26 June)**
- **August: College Foundation Day (4 August)**
- **September: Teacher's Day (5 September) to commemorate the birth anniversary of Dr. Sarvepalli Radhakrishnan and Birth Anniversary of Ishwar Chandra Vidyasagar (20 September)**
- **November: Constitution Day (26 November)**
- **December: Bharatiya Bhasha Utsav (11 December)**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	<u>View File</u>

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice: Green Initiatives.

2. The Practice:

- **All college notices are given on the College website and WhatsApp group. The College also encourages duplex printing.**
- **Rainwater from the Academic building is being harvested.**

3. Evidence of Success: The e-academic management system and duplex printing have visibly reduced the use of paper.

4. Problems Encountered and Resources Required: Financial constraints remain the biggest problem for expensive green initiatives like rainwater harvesting. Besides, lack of awareness,

inadequate supporting infrastructure, high input costs, and low yields are other issues.

Best Practice II:

1. Title of the Practice: Value Education

2. The Practice: Value Education classes are attended by both students and faculty members.

3. Evidence of Success: Students selflessly volunteer for causes such as Blood donation camps, plastic-free campuses, anti-drug campaigns, etc. NCC and NSS students have won accolades in their respective fields.

Faculty members regularly attend Faculty Development Programs, Refresher Courses, Workshops, Seminars etc. to keep themselves abreast with the latest development in their respective fields.

4. Problems Encountered and Resources Required: The most difficult challenge faced is reaching out to students suffering from social and emotional issues who prove to be resistant to any kind of help.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

- In order to promote tolerance and understanding among the learners, a 'Patha Chakra' is regularly conducted in the college, which imparts knowledge of the humanitarian philosophy, thoughts, and ideals of Swami Vivekananda. This surely reflects in the way our NSS Volunteers and NCC Cadets work towards promoting harmony and community bonding in various activities of the college.
- NCC Unit and NSS Units of the College actively organize several programs like Cleanliness Drives, Plantation Drives, Blood Donation Camps, awareness programs on 'hazards of plastic', anti-drug campaigns, collection of funds for flood victims, and many more.
- To strengthen community interaction with the local residents,

students conduct household surveys in the nearby villages to assess their socio-economic condition.

- The College has started a 'Cloth Bank' for the collection of new and old clothes, for distribution to the needy people of the adjoining areas including the adopted villages.
- Students are encouraged to participate in field trips, study tours, student exchange programs, inter-college debates, drama, sports competitions, etc.
- Faculty members are encouraged to attend/conduct Faculty Development Programs, Refresher Courses, Workshops, Seminars, etc. to keep themselves abreast with the latest development in their respective fields. Minor research projects from faculty members are also encouraged and welcome.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Affiliating University controls the up-gradation and revision of the syllabus from time to time, though the college has a limited role in the revision and up-gradation of the syllabus. The college has a mechanism for effective, documented curriculum delivery. At the commencement of every semester, faculty members provide the students with individual time plans and reading lists for each course which are displayed in the classrooms. These time plans are synchronous with the academic calendar so that a student can cope with the curriculum with a degree of clarity, viz. what portion of the curriculum will be delivered within the stipulated time frame, etc. Besides traditional lectures and seminars, infrastructure for the use of ICT in classrooms, like Powerpoint presentations and audio-visual support are available to make the delivery of the curriculum effective and make the learning interesting. Group discussions are held to make the curriculum delivery more student-centric. Regular tutorials are held. Internal assessment is done transparently with examined scripts shown to students. Interpersonal skills are enhanced through active participation in NCC and NSS units. Academic, Social, and Cultural activities of the students of the college are highlighted and documented through the College Website regularly.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.svmmohanpur.nic.in/upload%20in%20website/Photos%20for%20Magazine%20(1).pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The evaluation of the students plays a pivotal and integral role in assessing the efficacy of the entire teaching-learning system. The academic system of the college follows a CBCSformulated by

Tripura University. The examinations are held on a semester basis wherein the students of Bachelor of Arts (BA), and Three Years Degree Programme General (TDPG) gets 20% weightage in the internal examinations/evaluations, and 40% weightage is given in the final exams. The students of Bachelor of Arts Honours (BAH), and Three Years Degree Programme Honours (TDPH) get 20% weightage in the internal examinations and 80% weightage in the end-semester examinations. The students of Bachelor of Science (BSc), TDPG get a weightage of 20% in the internal examinations, 40% in practicals and 40% for descriptive questions. The students of Bachelor of Science honours (BSCH), TDPH get 20% weightage in the internal examinations, 40% in practicals, and 40% as descriptive questions. Continuous evaluation is conducted for the internal assessments of the students in the form of Unit Tests, Oral Presentations, Project writing, Home-Assignments, Observation, Field-Tours, Site Visits etc.

However, due to the COVID pandemic restrictions several changes had to be made to the academic calendar to ensure the safety of students.

File Description	Documents
Upload relevant supporting documents	[View File]()
Link for Additional information	https://www.svmmohanpur.nic.in/23022023/Academic%20calender.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

23

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

30

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

30	

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institute believes in giving equal rights and opportunity to all irrespective of class, creed & gender. Tripura University has included Human Rights & Gender Studies in its curriculum as soft skills of 4 credits for the students of the final semester. Being a co-educational institution both genders are sensitized, and given proper orientation through the syllabus in different subjects like Bengali, English, Political Science, Kokborok, History and Education etc. The NCC & NSS wings of our college enrol both Boys and Girls. Out of six government degree colleges started in 2012, SVM Mohanpur holds the distinction of introducing NCC (Boys & Girls Wing), NSS programmes and a plethora of other programmes which are held regularly. Through these programmes, students are sensitized towards various social issues and challenges, thereby clearly emphasizing the role of the college in inculcating human values. Teachers of this college have been holding integrity, impartiality and punctuality of the highest order in their professional as well as personal lives by maintaining the code of ethics. These qualities in turn make them role models amongst students in particular and the community as a whole.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

39

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	[View File](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View File](#)
Any additional information(Upload)	[View File](#)

1.4.2 - Feedback process of the Institution may be classified as follows	**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	https://www.svmmohanpur.nic.in/upload%20in%20website%20for%20naac/Feeedback%20form.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

3193

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

368

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institute organizes special programs both for advanced learners & slow learners.

- **Personal doubt-clearing sessions are held for slow learners in all the departments, where the doubts and problems of students are addressed on a regular basis.**
- **Special lectures are organized by various departments for slow learners to catch up with their respective classes.**
- **Various online study/lecture materials are being provided to these students for a better understanding of various concepts in different disciplines.**
- **Assignments and projects are given to all the students (both advanced learners & slow learners) based on their understanding and problem-solving skills.**
- **Notes are also sent through google classrooms/WhatsApp etc.**
- **before the end-semester examinations, all the departments take special revision classes, and along with that the pattern of questions, suggestions, and ways to answer questions in the examination hall are being discussed.**

File Description	Documents
Link for additional Information	https://www.svmmohanpur.nic.in/upload%20cri%202/2.2.1.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1385	27

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute organizes workshops and webinars regularly.In addition,educational tours and Field Trips as per the syllabus requirements of Tripura Universityare undertaken regularly to make the students understand the importance of team-work and also to give them a taste of experential learning:

- **Department of Political Science conducted an educational tour for the students to Tripura Tribal Autonomous District Council (TTADC), Khumulwng, Tripura. Students and faculty members visited the Council Bhavan and Library of TTADC on 23.12.2022.**
- **Department of Zoology conducted a study tour on 14.11.2022 for students of third and fifth semester students to Tepania Eco-Park to study the flora and fauna of that area.**

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://www.svmmohanpur.nic.in/upload%20cri%202/2.3.1.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The presence of Information and Communication Technology (ICT) undoubtedly helped us in many ways of learning for students and teachers and helps the latter to interact with students. In our institution, the faculty members havebeen using the ICT tools such as Digital Pen & Pad, Demonstrative Videos (D-Vid), besides using the ICT tools like Internet, AVs, PowerPoint Presentations, etc. during the online classes in Covid 19 pandemic where students were not allowed for offline classes. In the Post-

pandemic period too, the teachers of various departments continued blended mode of teaching. At the beginning of every academic year, each full-time teacher is assigned mentorship for one of the six houses made with the students of different courses. Personal problems faced by the student are addressed and referrals to the counsellors are made accordingly.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.svmmohanpur.nic.in/upload%20cri%202/2.3.2.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

27

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

27

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

`09`

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

`70`

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college follows criteria for an internal evaluation system through various criteria decided by the various departments of the College. All the circulars are communicated on notice boards from time to time, they are also given. The faculty informs and elaborates on the syllabus, its objectives, and paper patterns to students at the beginning of the session.Thus, the system provides ways and means to ensure its creditability and reliability. Teachers are assigned central invigilation duties by the examination committee of the College. Question papers are prepared as per the actual format of the University questions in

mind. At the beginning of every academic year, each full-time teacher is assigned mentorship for one of the six houses made with the students of different courses. College internal exams are held twice separately for each and every semester in an academic calendar. Various criteria for the internal evaluation processes implemented by the college are Internal Assessment Tests, Projects, Seminars, Class Presentations, Sessional/Pre-Semester Examinations, Practical examinations, Viva-voices, Group discussions, and Monthly Assignments. The results and marks of internal marks and practical marks are communicated to the university as per schedule. Practical examinations are strictly conducted with adherence to university rules.

File Description	Documents
Any additional information	[View File]()
Link for additional information	https://www.svmmohanpur.nic.in/upload%20cri%202/2.5.1.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has to follow the Tripura university guidelines for evaluation of both continuous internal evaluation systems as well as end-semester exams. Continuous evaluation is carried out throughout the year through regular tests, objective tests, projects, student paper presentations, seminars etc. Some departments take regular, weekly tutorials. Remedial instruction is given to slow learners and challenged students. Internal examinations help to prepare the students for University Examinations. The teachers explain about as to how scoring by the students can be better in forthcoming examinations by expressing themselves more appropriately in response to questions. The life science departments in keeping with UGC guidelines have minimized the used of live animals. In every subject there is a requisite number of equipment for laboratory experimental work as well as material for teaching and evaluation. For project report a unique practice of online pre-viva for students is conducted before the final viva-voce examination. Students are also encouraged to present papers in conferences and seminars. After the completion of each Internal examinations in every semesters, the students are shown their evaluated answer scripts so that they can assess their own strength and weakness in attempting any particlar questions. Further, it creates a sense of transparency and unbiasedness in Teacher-Student relationship.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.svmmohanpur.nic.in/upload%20cri%202/2.5.2.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Yes, both Teachers and students are aware of the stated program and course outcomes of the programs offered by the institution and were laid down by the Tripura University (Central University). In strict compliance with the objectives of Outcome-Based Education (OBE), the Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs) are framed by the respective departments of Tripura University offering theconcerned program after rigorous consultation with college faculty members and the stakeholders. After framing, the same is widely propagated and publicized through various means such as display and/or communication specified hereunder. Website Curriculum /syllabus books Classrooms Department Notice Boards Student Induction Programs Faculty meetings Library The HODs in consultations with other faculties of the department prepare the PSOs. POs incorporate many areas of inter-related knowledge, skills, and personality traits that are to be acquired by the students duringtheir graduation. The Course Outcomes are prepared by the course coordinator in consultation with concerned faculty members teaching the same course, which is recruited by Tripura University. Finally, they are discussed in the concerned department's BOS meeting coursewise and approved. The POs/PSOs and COs of the program are published through electronic media at the college website.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.svmmohanpur.nic.in/upload%20cri%202/2.6.1%20(1).pdf
Upload COs for all courses (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

CO Attainment Assessment methods include direct and indirect methods. The process of course outcome assessment by the direct method is based on -

1. Mid Examinations are conducted twice a semester and each ofthem covers the evaluation of all the relevant COsattainment.
2. Semester End Examinations descriptive, and a metric forassessing whether all the COs are attained.

The indirect assessment is done through the course end survey.Rubrics are formulated for the assessment of Laboratory, Project, Seminar, and Internal Assessments. % of CO attainment >=70% >=60% &< 70% >=50% &< 60% <50% CO attainment level 3 2 1 0 The COs of each course is mapped to POs & PSOs with a weightage of 3 (Strong), 2 (Medium), and 1 (Weak). The value obtained for CO attainment is multiplied by 1 for strong, 0.8 for medium, and 0.6 for low correlation with the PO. Assessment of Course outcomes The course outcomes of a practical course should satisfy at least one or more of the defined program outcomes.Percentage of students who score more than 80% marks in each measured criterion is taken for calculating CO attainment.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://www.svmmohanpur.nic.in/upload%20cri%202/2.6.1%20(1).pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

303

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	*View File*
Upload any additional information	**No File Uploaded**
Paste link for the annual report	https://www.svmmohanpur.nic.in/upload%20cri%202/2.6.3.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.svmmohanpur.nic.in/upload%20in%20website%20for%20naac/Students'%20Satisfaction%20Survey%202022.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	*View File*
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	*View File*

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	https://www.svmmohanpur.nic.in/upload%2010 82023/3.1.1.pdf

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

1

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

1

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

1. Participated in Republic Day cultural competition in Mohanpur School ground and won 3rd prize. 37 NCC Cadets and 1 ANO took part in the said program on 26.01.2022.

2. Awareness Rally was organized against the use of plastic (highlighting the hazards of plastic) along with plastic plogging. 37 NCC Cadets and 1 ANO took part in the said program on 02.04.2022.

3. Participation in the extempore speech competition in the State Book fair-2022. 05 NCC Cadets took part in the said program on 05.04.2022.

4. Four Cadets donated blood for cancer patients on 07/05/2022 & 16/05/2022.

5. Cyclothon was organized on World Bicycle Day. 36 NCC cadets participated in the program on 03.06.2022.

6. Donation for the Assam flood relief fund was made by 45 NCC cadets on 02.07.2022.

7. 37 NCC cadets participated in the drill competition at the Sub-division level at Mohanpur Class-XII School ground and were rewarded with the 3rd Prize in the Armed Force drill squad category on 15.08.2022.

8. A survey with 17 NCC cadets was conducted to access the

vaccination status of children in the adopted village
-Harinakhola Gram on 05.09.2022.

9. Under the aegis of the 'Prati Ghore Sushashan' project by the Government of Tripura, five villages are adopted by SVM, Mohanpur:1)Fatikchhera 2) Harina Khola 3) Satdubia 4) South Taranagar and 5) Mohinipur.

10. An awareness program on 'Domestic Violence' was organized in the Anganwadi Centre of Harina Khola (Adopted village of the college) under the Mohanpur subdivision, on 21.12.2022.

File Description	Documents
Paste link for additional information	https://www.svmmohanpur.nic.in/upload%20cri%202/adopted%20village.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

13

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

288

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- **The college started its journey with only one programme i.e. Bachelor of Arts (General) in 2012. Later, B.A. Honours (Education, History, Bengali, Political Science and English), B.Sc. (Bio) Honours (Botany, Human Physiology and Zoology), B.Sc. (General) and B.Com. (General) were gradually introduced. Geography, Economics, Philosophy, Physical Education and NCC were introduced in 2022.**
- **The College administrative block has a sufficient number of rooms and adequate equipment for administrative work.**
- **There is a moderately-sized hall for conducting various programmes. The block consists of a Principal's room, Office room, IT Lab, Examination room, Smart classroom, IQAC room, Conference Hall, NSS and NCC rooms.**
- **The academic block consists of sixteen classrooms, Six Laboratories, fourteen departmental rooms, teachers' common room, separate common room for girls and boys. Each classroom is equipped with an adequate number of benches, lights, fans and blackboards. With the introduction of new subjects, there is an increasing demand for new classrooms.**
- **The library is on the ground floor of the administrative block. Separate reading rooms are assigned for teachers and students for reading and other activities.**

- **Supporting facilities includeCanteen for staff and students, a water purifier, and a Vehicle parking zone which is located away from the academic building.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.svmmohanpur.nic.in/upload%2025.7.23/Classroom.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Games, rest, recreation, and other activities are just as important to humans as academics. Humans require time for amusement, games, sports, and rest because they cannot always be working. In order to minimize the monotony of the students and faculty members, the college offers facilities for cultural activities, sports, games, and yoga to everyone.

Games & Sports

- **There is a playground on the campus where various sports and games are played. Every year, the college hosts an Annual Sports Day. Both teachers and students enthusiastically take advantage of the opportunity to participate in the events. Important National Days such as the Republic Day, Independence Day, Constitution Day, etc. are observed in the college, and students and faculty members assemble at the playground for oath-taking and other rituals.**
- **Indoor Games such as Ludo, Carrom, Chinese Chequers, and Chess are available.**
- **Outdoor Games: Football, Cricket (Along with Accessories**

Cultural Activities

The College also organizes cultural activities on various occasions-

- **Tabla (One set), Harmonium, and Sound system are available in proper working condition.**
- **Both students and teachers participate in various activities like recitation, debate competitions, music, and**

dance programs etc.

Gymnasium

- **The College plans to start an open gym in the near future.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.svmmohanpur.nic.in/photos2022.htm

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.svmmohanpur.nic.in/upload%2025.7.23/Computer%20Lab%20.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

168302

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

In any educational set up, the Library is an indispensable support mechanism in achieving the objectives of the teaching-leaning process.

- **The College has a dedicated roomin the Administrative Block as a Library. The room is spacious enough to accommodate a large number of books comprising different titles from varied disciplines.**
- **At present there is One full-time Librarian.**
- **The faculty members of the institution extend their help in every possible wayto keep the library functioning for the benefit of the students.**
- **A separate reading room is provided so that both students and teachers get the opportunity to read without any interruptions.**
- **The students are allowed to borrow books using their Library Cards.**
- **The college conducted an internal audit to check the status of library books and other assets in the month of November 2022.**

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.svmmohanpur.nic.in/upload%2025.7.23/Library.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	E. None of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

31

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- **The College has a computer Laboratory with a requisite number of computers which are made accessible to the students to instill IT skills in them.**
- **Also, the college has developed a Smart Classroom and an ICT-enabled seminar hall.**
- **The college has twenty (13) Desktops and three (3) Laptops. Among these, 08 computers are used by the students, and the rest are used for administrative and academic purposes. Other ICT equipment such as printers, photocopiers, projectors screens, and speakers are also available in adequate numbers.**
- **With the use of HRMS (Human Resource Management System), all faculty and staff salary-related issues are handled electronically, along with other financial activities.**
- **The college now uses mobile hotspots to access the internet (The Department of Higher Education, Tripura, has committed to installing high-speed internet, and the college administration is taking steps to ensure the college runs smoothly.)**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.svmmohanpur.nic.in/upload%2025.7.23/Computer%20Lab%20.pdf

4.3.2 - Number of Computers

13

File Description	Documents
Upload any additional information	[View File](#)
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	**E. < 5MBPS**

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

286302

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts.	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

In SVM, Mohanpur, there are established systems and procedures for maintaining and utilizing the available facilities, some of which are listed as under:

- **Laboratory: Lab facilities are made accessible to all the students of the concerned departments with the help of the teachers.**
- **Library: Books purchased for the library are enlisted in the register. Students are issued individual library cards and all entries are recorded in the Book Lending Register. To ensure the retainment of the library resources, students are asked to submit the clearance certificate failing which their mark sheetsare withheld. Return of the borrowed books is mandatory in case of both students and faculty members at the time of leaving the institution.**
- **Sports Complex: The games and sports section in the**

institution is being looked after by the Physical Instructor (PI) who maintains the games and sports register and also keeps a record of all the sports equipment available in the college.

- **Computer:The institution has a sufficient number of computers that are being used for different purposes. The computer Lab is maintained by the IT faculty. Classroom: The institution has a sufficient number of classrooms that are spacious, well-lit, and offer full-fledged facilities to the students.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.svmmohanpur.nic.in/laboratory.html

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1311

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

```
0
```

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File]

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://www.svmmohanpur.nic.in/things%20to %20upload/SVM%20VGT.pdf
Any additional information	[View File]
Details of capability building and skills enhancement initiatives (Data Template)	[View File]

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

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39
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5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

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39
```

File Description	Documents
Any additional information	[View File]
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File]

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

16

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

6

File Description	Documents
Upload supporting data for student/alumni	[View File](#)
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

05

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

13

File Description	Documents
e-copies of award letters and certificates	[View File](#)
Any additional information	[View File](#)
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Students' Council of SVM, Mohanpur, became functional in 2013, following the guidelines from the Department of Higher Education. Members of the Council effectively participate in the college's activities and extend support to the Teachers and Students whenever the need arises. The Council helps the students in the admission process and makes them familiar with the college environment. It helps organize different co-curricular programs in the college, establish effective communication between students and authority, and maintain discipline on the college premises. The Council Members are also members of important committees of the college such as the Anti-ragging Committee, Internal Quality Assurance Cell, Internal Complaint Committee, etc. This year (2020-21) the election of the Council has not yet been done as we are yet to receive any notification from the department in thisregard.

File Description	Documents
Paste link for additional information	https://www.svmmohanpur.nic.in/photos2022.htm
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

20

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of Swami Vivekananda Mahavidyalaya, Mohanpur, was established in the year 2018 and it was officially registered on 29th January 2019, vide Registration No. (8082) with members who were former students of the college. Although the members are less in number now but it is gradually increasing with a good number of graduating students every year. The Alumni association has taken some initiatives for the betterment of the college and society as a whole. The Association provides, from time to time, suggestions for the upliftment of the college for introducing new courses and maintenance of academic endeavour. Members of the Alumni association have extended their help during several Cleanliness Drive Programs / Swachhata-related programs and other activities organized by the college such as Blood Donation Camps, Disaster Management Awareness Programs, etc.

In 2022, the Alumni, with help and support from the current students, organized a week-long 'Blood Group Sample Testing Camp' in the college from 11-10-2022 to 18-10-2022. Doctors of IGM Hospital, Agartala, supported the cause with their presence. The program was greatly appreciated by all.

File Description	Documents
Paste link for additional information	https://www.svmmohanpur.nic.in/things%20to%20upload/5.4.1.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance and management of SVM, Mohanpur, are truly in tune with the imaginative and prescient mission of the institution:

1. The institution offers counseling to the students and their guardians bearing on the reality that commencement in any discipline with appropriateconsequences and dynamism in phrases of presentation constantly a wider scope for employability in each public and personal service sectors.

2. Improving learning outcomes of the students: Unless the learning/course outcomes of the students are enhanced and accelerated, the scope for better employability will be limited. Therefore, to enhance the emploaybility skills most of the students, they're introduced to computer fundamentals and e-learning with the aid of smart classes.

3. Augmentation of reaseach activties: A number of faculties are engaged in research work. They have participated in many national and international seminars (both offline & online) over the years. They have many research publications in reputed national and international journals as well as book chapters.

File Description	Documents
Paste link for additional information	https://www.svmmohanpur.nic.in/upload%20naac%202023/core%20values.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal consults with the members of the Teachers' Council, College Development Committee, Faculty Members, Parents, Students, Alumni association, etc. on a regular or need basis. Different sub- committees of the college engaged in the management of academic and administrative activities are:

1. The Admission Committee looks after the admission process.

2. The Academic Committee prepares the routine & academic calendar. HODs prepare the blueprint for achieving the course objectives with the help of other faculty members.

3. The Examination Sub-Committee guarantees the smooth conduct of the sessional and semester examinations.

4. The Cultural Sub-Committee arranges cultural programs on different occasions.

5. The Placement Cell takes a number of initiatives for raising awareness among the students on various jobs available and opportunities for higher studies.

6. The IQAC has been undertaking activities for the change of the scholastic segment as well as the quality of teaching learning.

7. An Anti-Ragging Committee has been formed.

8. The Seminar Committee, in collaboation with the IQAC,has organized Seminars on 17.04.2022 and 09.09.2022.

9. An awareness program on 'Domestic Violence' was organized by the Anti-sexual Harrassment Committee.

10. NCC (Boys & Girls) and NSS have done a commendable job in the recent past.

File Description	Documents
Paste link for additional information	https://www.svmmohanpur.nic.in/upload%20in%20website%20for%20naac/teachers'%20council.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Principal regularly meets with department heads and the Conveners of different sub-committees,the Students' Council to review policies, plans, and potential implementation strategies. The college has its own strategic plans for its development, such as:

1. Introducing subjects such as Psychology, Physics, Chemistry, and Mathematics.

2. Construction of Solar Power Plant, Hostels, Auditorium, and NCC Training Academy are in the future plan of the college.

3. Collaboration with local SHGs for recycling of paper and other craft-related activities.

4. Installation of Sanitary Vending Machine in the college.

Admission of Students: The rules and regulations of Tripura University are being followed.

Research and Development: Teachers are motivated to participate in conferences, seminars ,workshops, and training programs and enrolmentin Ph.D.

Examination and Evaluation: The examination process follows the guidelines of the Tripura University. Continuous multimodal evaluation is conducted for the Internal assessment of students in the form of Unit Tests, Oral Presentations, Project writing, etc.

Curriculum Development: The College follows the prescribed syllabus and curriculum designed by Tripura University. Fournew subjects have been intrioduced from 2022-2023.

Teaching - Learning: The college follows the student-centric approach viz. experiential learning, participative learning, and problem-solving methodologies to enrich students' learning experiences.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://www.svmmohanpur.nic.in/upload%20cri%202/6.2.1%20(2).pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

1. Organizational structure: Major policy decisions are taken bythe Director of Higher Education, Govt. of Tripura. At the College level the, Principal is the apex authority who is assisted by the Secretary of Teachers' council, Convenors of different subcommittees, and all HODs.

2. Functions of the Principal: The Principal effectively implements all the Academic guidelines received from Tripura University and Administrative guidelines from the DHE.

3. Service rules: All the employees of the college follow Tripura Civil Services (Conduct) Rules, 1988.

4. Procedures: Standard Administrative Procedures and Office Procedures are followed.

5. Recruitment Policy: Recruitment examinations of Regular faculty and non-teaching staff are conducted through TPSC. Recruitment of Guest Faculties is done following the UGC Rules. Supporting staff are outsourced through the Co-operative Society.

6. Promotional policies: The career Advancement Scheme (CAS) of the regular Faculty Members are done by the DHE. Promotion of NonTeaching & Non-UGC Staff is done as per the policies of the Govt. of Tripura.

7. Grievance Redressal Mechanism: The College has Grievance Redressal Cell, Anti-Sexual Harassment Committee, Internal Complaint Committee (ICC), and Anti-Ragging Committee. All Grievances are sincerely addressed. The college website has a dedicated space for recording online complaints.

File Description	Documents
Paste link for additional information	https://www.svmmohanpur.nic.in/upload%20cri%202/6.2.2.pdf
Link to Organogram of the Institution webpage	https://www.svmmohanpur.nic.in/upload%20cri%202/6.2.2.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The salary component and other monetary benefits are given as per the recommendations of the UGC (for teaching staff) & State pay commissions (for non-teaching staff) respectively:

1. Annual increment of @3% is given every year (in July)

2. Admissible Dearness Allowance is given as per state government notification.

3. Promotion & CAS benefits are given as per the guidelines of the UGC/State Government.

4. General Provident Fund (GPF) Account is available for the regular staff (for those who joined on or before 30th June 2018).

5. Contributory Provident Fund (CPF) shall be availed by the rest (employees joining on or after 1st July 2018).

6. Medical Bills are reimbursed in the case of Group A & B employees. A monthly medical allowance is given to group C & D employees. 7. Staff can avail leave on various grounds viz. EL, CL, CCL, HPL, ML, etc as per service rules.

8. On the completion of the Ph.D. program, the faculty members receive monetary benefits as per the recommendation of the UGC. All regular employees enjoy other benefits like HRA, DA, Gratuity, and Group Insurance schemes as per State Govt. norms.

9.All regular employees enjoy other benefits like HRA, DA, Gratuity, and Group Insurance schemes as per State Govt. norms.

File Description	Documents
Paste link for additional information	https://www.svmmohanpur.nic.in/things%20to%20upload/6.3.1.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	[View File](#)
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File](#)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

7

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	[View File](#)
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal is the systematic evaluation of the performance of an employee. It encourages the accountability and responsibility of the employees. An employee's abilities, accomplishments, and rate of growth or lack thereof—are

assessedduring such annual review, performance review,oremployeeevaluation. Confidential performance appraisals are regularly filled in and used positively in SVM, Mohanpur:

1. The college has begun a feedback system for the students to know the strength and areas needed for improvement.

2. The Gazetted officers are given Annual Confidential Report (ACR) formats for their self-appraisal annually. The ACR is assessed by the Principal and then sent to the Directorate of Higher Education for further action; on the basis of this ACR, Career Advancements i.e. promotions are given. It is mandatory for an officer to achieve an ' EXCELLENT/VERY GOOD' grade for getting promotions/CAS.

3. Non-teaching staff is given an appraisal during their promotion only. Their performance is regularly assessed by the Principal by their work, behavior, camaraderie, and sincerity. Necessary directions to the non-teaching staff for his/her improvement are given regularly. They are deputed regularly for training at SIPARD (State Institute of Public Administration and Rural Development, Tripura) for capacity building.

File Description	Documents
Paste link for additional information	https://www.svmmohanpur.nic.in/things%20to%20upload/6.3.5.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The internal audit of the financial accounts of the college is already conducted by the State Government Directorate of Audit Department two times after the establishment of the college. The audit staff of this department verified and inspected the Cash Book (Both Government and Non-Government Fund), Store Register, Bill Register, Cheque Register, Acquittance Roll, GPF Register, Income Tax Register, etc. of the college with the help of relevant documents, memos, receipt copies, challans, etc. The external audit of financial accounts is not yet conducted.

File Description	Documents
Paste link for additional information	https://www.svmmohanpur.nic.in/upload%2010 82023/bill%20register.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2424021

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Principal and the DDO ensure that the fund sanctioned is utilized for the specific purpose for which it has been obtained. DDO monitors and supervises the mobilization of funds. On receipt of any fund, it is recorded in the head-wise appropriation registers. The Principal, in consultation with the purchase committee/concerned department, follows the formalities for the utilization of funds. Quotations are sought and then following the required formalities 'Supply Order' is given to the primary marketing system governed by Govt of Tripura for the purchase of various items. Concerned departments are consulted for optimal utilization of resources and protocols are followed for utilization of resources in the labs and library.

A College Development Committee has already been set up as per the guidelines of DHE, Govt of Tripura, to sort out the prioritized areas to be developed, thereafter the strategies are being finalized for mobilization of funds & for its optimal utilization of resources. The college is also looking forward to

seeking & acquire the funds of local MLA & MP to develop the prioritized areas.

File Description	Documents
Paste link for additional information	https://www.svmmohanpur.nic.in/upload%20cri%202/6.4.3.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) was established on 17th December 2018. The IQAC has the freedom to formulate quality policies and work on their implementation as discussed and planned in several meetings conducted in the year.

1. The IQAC of SVM, Mohanpur, at present is functional at large due to reason that it was accredited by the NAAC in 2019.

2. The IQAC of this college had conducted several meetings to form an institutional policy and accordingly all staff members are working on it.

3. The IQAC has been undertaking initiatives for the improvement of the academic section as well as the quality of teaching-learning.

4. The Cell not only assures the quality improvement of students and teachers but also had taken steps to develop the quality of office staff and teachers by providing seminars with the help of IT and Digital Services for teaching faculties.

5. The IQAC, in collaboration with different departments, conducts various awareness programs in the adopted villages of the college.

File Description	Documents
Paste link for additional information	https://www.svmmohanpur.nic.in/upload%20cri%202/adopted%20village.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Academic Committee of the college is vested with the responsibility to continuously review the teaching-learning process.

1. All the teaching faculties are consulted at the time of any major decision related to teaching and learning practices and then it is finalised in the Teacher's Council meeting.

2. Moreover, the administration organises meetings with departmental heads to discuss various issues related to the teaching-learning process, such as the purchase of laboratory equipment, glass goods and chemicals for the Science Departments.

3. Various proposals were put forward for infrastructure development in the college campus, such as the construction of a modern scientific lab for academic purposes, a Library building, construction of a full-fledged playground, college garden etc.

4. The college administration is trying hard to acquire Physical Sciences, and expand the humanities with more subjects.

File Description	Documents
Paste link for additional information	https://www.svmmohanpur.nic.in/upload%20in%20website/ARIIA%20_%20Atal%20Ranking%20of%20Institutions%20on%20Innovation%20Achievements.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);	B. Any 3 of the above

Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://www.svmmohanpur.nic.in/notices/NIRF%202022.pdf
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- **The College strives to provide a safe, secure, and stress-free environment to all its students and employees.**
- **The College has an Anti-Sexual harassment Cell to look into matters related to any sort of undesirable incidents that occur with women employees and girl students. All such incidents may be reported to grievanceandredressalcell.svm@gmail.com**
- **With a view to sensitizing students and staff about gender equity, the College organizes various programs related to gender equity such as - International Women's Day, Awareness against Domestic Violence, etc.**
- **The annual gender sensitization action plan includes activities such as spreading awareness on menstrual hygiene, domestic violence, etc. in and outside the college campus.**
- **The College provides every possible facility for women on campus such as separate washrooms for male and female students and staff, and separate Common Rooms for boys and girls students.**

- **Girl students get scholarships like Post-matric scholarships for SC/ST/OBC, Dr. B.R Ambedkar Post-matric scholarship for EBC (UR) by State Government, and Post Matric Scholarship Scheme for minorities.**
- **The Govt. of Tripura has waived all kinds of fees for girl students enrolled in UG Courses, such as College Development Fee, Library Fees, Laboratory Fees, Annual Fees, and so on.**

File Description	Documents
Annual gender sensitization action plan	https://www.svmmohanpur.nic.in/upload%20cri%202/adopted%20village.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.svmmohanpur.nic.in/upload%20in%20website%20for%20naac/7.1.1.jpeg

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	[View File]()
Any other relevant information	[View File]()

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College management sincerely believes that a clean environment is vital because it can help improve the health and well-being of all humans. Hence, it strives to keep the college campus pollution-free, plastic-free, and noise free.

- **Solid Waste Management:The College has a great concern**

about a clean environment. In order to keep the campus clean, solid waste is managed very tactfully.
- For disposal, the solid waste is segregated into degradable and non-degradable waste
- The degradable solid waste is dumped into a pit and the non-degradable waste is carried away by a Municipal garbage truck.
- E-waste Management:1. Since the College is under the constitution of the Government, e-waste cannot be disposed of without permission from Government bodies responsible for e-waste management. Thus, waste products are kept safely to avoid environmental hazards.
- The college gives less importance to using CDs and DVDs.
- All the teaching staff, non-teaching staff, and students are trained to save their data in Google Drive. Moreover, the Computers that get out of order are repaired and reused.
- No e-waste to date has been disposed of from this institute yet.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	https://www.svmmohanpur.nic.in/upload%20naac%202023/7.1.3.pdf
Any other relevant information	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

| **7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-** | A. Any 4 or all of the above |

reading software, mechanized equipment **5. Provision for enquiry and information :** **Human assistance, reader, scribe, soft copies** **of reading material, screen reading**	

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	<u>View File</u>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College campus is a platform where students of diverse cultures, religions,communities, linguistic and socio-economic backgrounds assemble to acquire knowledge. Hence, it becomes the prime responsibility of the institution to pay attention towards the creation of a cohesive environment as well as to maintain peace and harmony among the learners. With the view to providing an inclusive environment to the learners amid the cultural, regional, linguistic and socio-economic diversity prevalant in the campus, various activities are organized throughout the year.

- **Students are encouraged to showcase their respective cultures through different art forms such as dances, songs, etc. in various cultural programmes.**
- **To show love and respect for diverse linguistic backgrounds, International Mother Language Day, Kokborok Day, Bharatiya Bhasha Utsav etc. are observed every year.**
- **Safai Abhiyan, Blood Donation camps are organized to promote a feeling of teamwork and brotherhood among the learners.**
- **Students selflessly volunteer for awareness campaigns on the menace of drugs, plastics and programs on gender equity.**
- **Value education classes are conducted every week to instil the values of self-discipline, self-esteem, integrity, empathy towards peers and others.**

- **The College plans to introduce workshops on meditation and mental health for its students and faculty members.**

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College has always believed that the true purpose and main function of education is the development of an all-round personality of the students. Keeping this in mind, the college holds regular Value Education classes through the 'Vivekananda Study Circle' the objective of which is to disseminate the ideology, philosophy, thoughts, and social justice of Swamiji among the young minds.

The various activities performed by the students of the College for inculcating values and realizing the importance of values, rights, duties, responsibilities are summarized as follows:

1. **To build awareness regarding constitutional rights and duties among the students, 'Constitution Day' is observed every year on 26 November, in the college through the reading of the Preamble.**
2. **To promote Universal Values and Ethics, the Institution conducts 'Pathachakra' in the Vivekananda Study Circle. The session is held every Friday and is attended by both teachers and students of the college.**
3. **NCC Cadets and NSS Units of the college actively participate in all the activities of the college and even in the activities conducted in the adopted villages of the college to strengthen community interaction.**
4. **The College is planning to start a 'Cloth-bank' for distribution of New/Old (washed)clothes to the adopted villages.**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

India is a land of great inspiring personalities who have left an indelible mark in various fields - educational, social, cultural, political and so on. The College, with a view to build awareness among the students about the contributions of those great personalities and to commemorate their great deeds and sacrifices, celebrates national and international commemorative days, events and festivals every year:

- **January:The Colleges celebrates Yuva Diwas (12 January), Kokborok Day (19 January), Parakram Diwas & Netaji's**

- Birthday (23 January) and Republic Day (26 January)
- **February:** International Mother Language Day (21 February), Saraswati Puja are celebrated with much pomp and grandeur.
- **March:** International Women's Day (9 March), Holi celebrations are held every year.
- **April:** Birth anniversary of Dr. B.R.Ambedkar (14 April).
- **May:** Birth anniversary of Rabindranath Tagore (9 May) and Kazi Nazrul Islam (26 May)
- **June:** World Environment Day (5 June) & International Yoga Day (21 June), International Day Against Drug Abuse and Ilicit Trafficking (26 June)
- **August:** College Foundation Day (4 August)
- **September:** Teacher's Day (5 September) to commemorate the birth anniversary of Dr. Sarvepalli Radhakrishnan and Birth Anniversary of Ishwar Chandra Vidyasagar (20 September)
- **November:** Constitution Day (26 November)
- **December:** Bharatiya Bhasha Utsav (11 December)

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	[View File](#)

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice: Green Initiatives.

2. The Practice:

- All college notices are given on the College website and WhatsApp group. The College also encourages duplex printing.
- Rainwater from the Academic building is being harvested.

3. Evidence of Success: The e-academic management system and duplex printing have visibly reduced the use of paper.

4. Problems Encountered and Resources Required: Financial constraints remain the biggest problem for expensive green initiatives like rainwater harvesting. Besides, lack of awareness, inadequate supporting infrastructure, high input costs, and low yields are other issues.

Best Practice II:

1. Title of the Practice: Value Education

2. The Practice: Value Education classes are attended by both students and faculty members.

3. Evidence of Success: Students selflessly volunteer for causes such as Blood donation camps, plastic-free campuses, anti-drug campaigns, etc. NCC and NSS students have won accolades in their respective fields.

Faculty members regularly attend Faculty Development Programs, Refresher Courses, Workshops, Seminars etc. to keep themselves abreast with the latest development in their respective fields.

4. Problems Encountered and Resources Required: The most difficult challenge faced is reaching out to students suffering from social and emotional issues who prove to be resistant to any kind of help.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

- In order to promote tolerance and understanding among the learners, a 'Patha Chakra' is regularly conducted in the college, which imparts knowledge of the humanitarian philosophy, thoughts, and ideals of Swami Vivekananda. This surely reflects in the way our NSS Volunteers and NCC Cadets work towards promoting harmony and community bonding in various activities of the college.
- NCC Unit and NSS Units of the College actively organize several programs like Cleanliness Drives, Plantation

Drives, Blood Donation Camps, awareness programs on 'hazards of plastic', anti-drug campaigns, collection of funds for flood victims, and many more.

- To strengthen community interaction with the local residents, students conduct household surveys in the nearby villages to assess their socio-economic condition.
- The College has started a 'Cloth Bank' for the collection of new and old clothes, for distribution to the needy people of the adjoining areas including the adopted villages.
- Students are encouraged to participate in field trips, study tours, student exchange programs, inter-college debates, drama, sports competitions, etc.
- Faculty members are encouraged to attend/conduct Faculty Development Programs, Refresher Courses, Workshops, Seminars, etc. to keep themselves abreast with the latest development in their respective fields. Minor research projects from faculty members are also encouraged and welcome.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	[View File](#)

7.3.2 - Plan of action for the next academic year

1. Implementation of NEP-2020 and Introduction of Four Year Bachelor Programme (FYBP) from the 2023 Academic session.

2. Introduction of new subjects.

3. Encouraging faculty members for professional upgradation including Ph.D. and research activities.

4. Establishment of MoU with other HEIs.

5. Establishment of solar powered Iron Removal Plant

6. Rainwater Harvesting from the Administrative Building

7. Initiative shall be taken to develop Entrepreneur Skills among students and alumni by introducing the concept of CAMPUS BAZAR

8. Conduct regular sessions on Mental Health & Hygiene for both

students and faculty members.

9. Conduct awareness campaigns, cleanliness drives, plantation drives, etc. in the adopted villages of the college.